



**SOUTHERN CALIFORNIA REGIONAL OCCUPATIONAL CENTER  
BOARD OF EDUCATION MEETING  
2300 Crenshaw Boulevard, Torrance, CA 90501**

**Monday, February 13, 2023  
6:30 PM**

**BOARD MEMBERS:**

Rolf Strutzenberg, President, Redondo Beach Unified School District  
Nancy Cobb, Vice-President, Board Member-at-Large  
Bill Fournell, Clerk, Board Member-at-Large  
Meredith Beachly, El Segundo Unified School District  
Jen Fenton, Manhattan Beach Unified School District  
James Han, Torrance Unified School District  
Linda Kurt, Palos Verdes Peninsula Unified School District  
TBD, Inglewood Unified School District

**SUPERINTENDENT:**

Atlas Helaire, Ed.D.

**1. Call Meeting to Order:**

- 1.1 Roll Call
- 1.2 Pledge of Allegiance

**2. Approval Agenda**

- 2.1 Approve the February 13, 2023 agenda  
Move:\_\_\_\_\_Second:\_\_\_\_\_Vote:\_\_\_\_\_  
MB\_\_\_\_\_NC\_\_\_\_\_JF\_\_\_\_\_BF\_\_\_\_\_JH\_\_\_\_\_LK\_\_\_\_\_RS\_\_\_\_\_  
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**3. Commendations / Recognition:**

**None**

**4. Student Voices:**

**None**

**5. Program Highlight:**

**None**

**6. Public Comment**

Individual speakers shall be allowed three (3) minutes to address the Board on each agenda or non-agenda item. The Board shall limit the total time for public input on each item to 20 minutes.

6.1 Board Agenda Items: Any member of the audience may speak to any agenda item by submitting a yellow card (located on back table). Please hand the completed card to the administrative assistant at the Board table. When the item is considered by the Board, individuals submitting yellow cards will be called upon prior to Board action.

6.2 Topics Not on Agenda: Anyone in attendance may address any issue by following the same procedure process listed above. Since the Board cannot take action on items which are not on the agenda, such items may be referred to the Superintendent for handling. Individuals interested in speaking to items which are not on the agenda will be called upon at this time.

**7. Acknowledgement of Correspondence to the Board**

**8. Superintendent's Remarks**

**9. Staff Reports**

**None**

9.1 Enrollment Update - A. Helaire


9.2 WestCal Academy Update - M. Brach/J. Lopez/B. Montoya

## 10. Consent Calendar

Consent Action

10.1 APPROVE BOARD MINUTES OF JANUARY 2023

[Board Minutes Transmittal.pdf](#) 

[Board of Education - Jan 09 2023 - Minutes .pdf](#) 

10.2 APPROVE PAYROLL A WARRANT REPORT JANUARY 2023

[PAYROLL JAN 23.pdf](#) 

10.3 APPROVE B WARRANT REPORT JANUARY 2023

[B WARRANT REPORT JAN 23.pdf](#) 

10.4 APPROVE B WARRANT REPORT WITHOUT PURCHASE ORDER  
FOR JANUARY 2023

[B WARRANTS WITHOUT PO JAN 23.pdf](#) 

10.5 APPROVE PERSONNEL ASSIGNMENT ORDERS

[Personnel Assignment Orders.pdf](#) 

10.6 APPROVE PURCHASE ORDER REPORT JANUARY 2023

[PO REPORT JAN 23.pdf](#) 

10.7 APPROVE REVOLVING CASH FUND JANUARY 2023

[REVOLVING JAN 23.pdf](#) 

10.8 APPROVE SOCAL ROC RECOGNITION ACCOUNT JANUARY 2023

[RECOGNITION JAN 23.pdf](#) 

10.9 APPROVE AUDIT CONTRACT WITH WILKINSON HADLEY KING &  
CO. LLP

[Auditing Firm Agreement.pdf](#) 

### **MOTION TO APPROVE CONSENT CALENDAR NUMBERS 1 THROUGH 9**

Move:\_\_\_\_\_Second:\_\_\_\_\_Vote:\_\_\_\_\_


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## 11. Personnel

- 11.1 Review ESS proposal and Approve corresponding AALRR contract - President

[ESS PROPOSAL AALRR CONTRACT TRANSMITTAL.pdf](#) 

[SoCAL ROC. ESS Search Proposal.pdf](#) 

[AALRR CONTRACT.pdf](#) 

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- 11.2 Discuss Superintendent qualifications and characteristics - President

[Superintendent Qualifications and Characteristics.pdf](#) 

- 11.3 Discuss possible dates for Superintendent search workshop - President

[POSSIBLE DATES FOR SUPERINTENDENT SEARCH WORKSHOP.pdf](#)



- 11.4 Discuss possible dates for Superintendent interviews - President

[POSSIBLE DATES FOR SUPERINTENDENT INTERVIEWS.pdf](#) 

## 12. Business Services

- 12.1 Approve Engagement Letter with Best, Best, and Krieger - A. Helaire

[BBK Engagement Letter.pdf](#) 

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- 12.2 Discuss Recommendation for Future Legal Representation - A. Helaire

[Recommendation for Future Legal Representatioin.pdf](#) 

12.3 Discuss and Approve HopSkipDrive Agreement - A. Helaire

[HopSkipDrive Agreement.pdf](#) 

[HopSkipDrive Overview \(California\).pdf](#) 

[Caregiver Handout.pdf](#) 

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**13. General Services**

13.1 Approve Proclamation Designating February as Career Technical Education Month - B. Montoya

[CTE Proclamation Month.pdf](#) 

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13.2 Approve Cars for Schools MOU - A. Helaire

[CARS FOR SCHOOLS MOU.pdf](#) 

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13.3 Approve JPA Enrollment Fee Increase - President

[JPA Enrollment Fee Increase.pdf](#) 

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13.4 Discuss Amending the JPA Agreement - A. Helaire

[Amend JPA Agreement Transmittal.pdf](#) 

13.5 Adopt Second Reading of Board Polices and Approve Administrative Regulations - A. Helaire

[Second Reading of Board Policies.pdf](#) 

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13.6 Idea Parking Lot - President

[IDEA PARKING LOT.pdf](#) 

**14. Board Members' Remarks**

**15. Adjourn to Closed Session**

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**16. Closed Session**

16.1 Public Employment - Superintendent - Government Code  
54957

*Any action taken in Closed Session will be reported out in Open  
Session*

16.2 Adjourn to Open Session

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**17. Adjournment**

17.1 Adjourn Meeting

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Individuals who require disability-related accommodations or modifications, including auxiliary aids and services in order to participate in the Board Meeting, should contact the Superintendent or designee in writing at 2300 Crenshaw Boulevard, Torrance, CA 90501