

**Southern California Regional Occupational Center
2300 Crenshaw Boulevard
Torrance, CA 90501**

**Minutes of the Joint Powers Board Meeting
March 16, 2017
4:30 p.m.**

APPROVED MEETING MINUTES

BOARD MEMBERS

Present: Alice Grigsby, Barbara Lucky, Ellen Rosenberg, Ida VanderPoorte, Brad Waller, William Watkins, and Michael Wermers

ADMINISTRATORS

Present: Atlas Helaire, Ed.D., Teresa Farquhar, Linda Larson, and Anne Treglia, Ed.D.

STAFF PRESENT

Miguel Figueroa, Jenice Garcia, and Sara Leon

CALL TO ORDER

President VanderPoorte called the meeting to order at 4:30 p.m. President VanderPoorte asked Member Lucky to lead the Pledge of Allegiance.

APPROVAL OF AGENDA

President VanderPoorte informed the Members of the Board of the following revisions to the agenda: 1) added consent item #10 – Approve Contract with Auditing Firm of Wilkinson Hadley King & Co. LLP and 2) revision to the Second Interim Report Fiscal Year 2016/2017.

Motion: A motion was made by Member Watkins to approve the March 16, 2017 agenda as amended. Member Waller seconded the motion.

Vote: Grigsby – Yes; Lucky – Yes; Rosenberg – Yes; VanderPoorte – Yes; Waller – Yes; Watkins – Yes; Wermers - Yes

Result: Motion carried 7 - Yes; 0 - No; 0 – Abstain

COMMENDATIONS/RECOGNITION

Superintendent Helaire recognized Certificated Employee Jeanie Rivello, Floral Design I/II Instructor for her 20 years of service to SoCal ROC.

Ms. Rivello was unable to attend.

ADJOURN TO CLOSED SESSION

Motion: A motion was made by Member Waller to adjourn to closed session at 4:34 p.m. Member Lucky seconded the motion.

Vote: Grigsby – Yes; Lucky – Yes; Rosenberg – Yes; VanderPoorte – Yes; Waller – Yes; Watkins – Yes; Wermers - Yes

Result: Motion carried 7 - Yes; 0 - No; 0 – Abstain

Topic:

1. Superintendent's Goals

Any action taken in Closed Session will be reported out in Open Session

RECONVENE TO OPEN SESSION

No action was taken.

Motion: A motion was made by Member Lucky to reconvene to open session at 4:40 p.m. Member Rosenberg seconded the motion.

Vote: Grigsby – Yes; Lucky – Yes; Rosenberg – Yes; VanderPoorte – Yes; Waller – Yes; Watkins – Yes; Wermers - Yes

Result: Motion carried 7 - Yes; 0 - No; 0 – Abstain

STUDENT VOICES

NONE

COMMENTS FROM THE PUBLIC

NONE

ACKNOWLEDGEMENT OF CORRESPONDENCE TO THE BOARD

NONE

SoCal ROC EMPLOYEE GROUP REPRESENTATIVES

Jenice Garcia, Employee Representative President, commented that SoCal ROC held its annual Employer Advisory Committee Meetings on Thursday, January 31, 2017. All five career sectors met with representatives from related industries to discuss and review the curriculum for each program offered at SoCal ROC. Ms. Garcia also reported on the success of mock interviews which were held on March 6, 2017. Over 400 students participated. Ms. Garcia concluded by stating the Employee Representative Group will be having a meeting next week and will be discussing a spring raffle.

STAFF REPORTS

WASC Update – Superintendent Helaire reported that SoCal ROC had a successful visit from the WASC Visiting Team. Superintendent Helaire reported the key issues and strengths that were reported by the WASC Visiting Team. Superintendent Helaire expressed that the success was the result of excellent teamwork by staff and the Board of Education. The Visiting Team report was sent to the WASC Commission. SoCal ROC should be receiving the term of accreditation by mid-June.

Superintendent Helaire stated the SoCal ROC will begin implementing the Visiting Team's recommendations and the Action Plan.

CONSENT CALENDAR

ITEM NO.

- 1 APPROVE BOARD MINUTES OF FEBRUARY 2017
- 2 APPROVE PAYROLL A WARRANT REPORT – FEBRUARY 2017
- 3 APPROVE B-WARRANT REPORT – FEBRUARY 2017
- 4 APPROVE B-WARRANTS ISSUED WITHOUT PURCHASE – FEBRUARY 2017
- 5 APPROVE PERSONNEL ASSIGNMENT ORDERS – FEBRUARY 2017
- 6 APPROVE PURCHASE ORDER REPORT – FEBRUARY 2017
- 8 APPROVE SOCAL ROC RECOGNITION ACCOUNT – FEBRUARY 2017
- 9 APPROVE AFFILIATION AGREEMENTS – FEBRUARY 2017
- 10 APPROVE CONTRACT WITH AUDITING FIRM OF WILKINSON HADLEY KING & CO. LLP

President VanderPoorte asked if any Members of the Board had any items to be pulled from the Consent portion of the Agenda. President VanderPoorte pulled item #1 and Member Waller pulled item #10.

Motion: A motion was made by Member Lucky to approve Items 2-9. Member Waller seconded the motion.

Vote: Grigsby – Yes; Lucky – Yes; Rosenberg – Yes; VanderPoorte – Yes; Waller – Yes; Watkins – Yes; Wermers - Yes

Result: Motion carried 7 - Yes; 0 - No; 0 – Abstain

Motion: A motion was made by Member Waller to approve **Item 1** (February Board Minutes). Member Grigsby seconded the motion.

President VanderPoorte stated she pulled this item to reflect a correction. Member Wermers pulled item #3, but discussion was held on item #2. The minutes were revised to reflect proper item number.

Vote: Grigsby – Abstain; Lucky – Yes; Rosenberg – Yes; VanderPoorte – Yes; Waller – Yes; Watkins – Yes; Wermers - Yes

Result: Motion carried 6 - Yes; 0 - No; 1 – Abstain

Motion: A motion was made by Member Wermers to approve **Item 10** (Contract with Auditing Firm). Member Lucky seconded the motion.

Member Waller shared that he recalled this particular item. Member Waller asked all Board Members if another firm should be given the opportunity since SoCal ROC has contracted with Wilkinson Hadley and King for many years. Member Waller asked if an extension of the current contract is more feasible.

Members Wermers questioned Member Waller's comment and asked for more clarification on the item.

Member Waller stated that the Board discussed considering another firm. However, the Board agreed to have a year to year commitment with Wilkinson Hadley and King given the uncertainty of SoCal ROC funding. In addition, the Firms fees are low. If an RFP is sent out inviting other auditing firms, the fees could possibly double.

All Members agreed that Wilkinson Hadley and King was the best option for SoCal ROC.

Vote: Grigsby – Yes; Lucky – Yes; Rosenberg – Yes; VanderPoorte – Yes; Waller – Yes; Watkins – Yes; Wermers - Yes

Result: Motion carried 7 - Yes; 0 - No; 0 – Abstain

GENERAL

1. Discuss Charter School Requirements

Superintendent Helaire introduced Dr. Wunder, Da Vinci Superintendent and Eugenio Villa, CFO, Da Vinci. Dr. Wunders guided SoCal ROC Board Members and Superintendent Helaire through a workshop where they explored the possibilities of becoming a charter school. Main topics discussed: Charter Authorization, Governance

and Legal Implications w/ Greg Moser via telephone, Financial Model w/ Eugenio Villa, School Culture, Politics, Marketing & Communications, and Academics & Graduation Requirements.

PERSONNEL

NONE

BUSINESS SERVICES

1. Discuss JPA Agreement Language

Board Members requested that this item be moved and tabled for the April Board meeting.

2. Approve the Second Interim Budget Report Fiscal Year 2016-2017

Motion: A motion was made by Member Rosenberg to approve the Second Interim Budget Report Fiscal Year 2016-2017. Member Waller seconded the motion.

Superintendent Helaire reviewed the Second Interim Budget Report with the Board Members and indicated that the report reflects activity through January 31st. The report also contains information on the four SoCal ROC Funds: 1, 14, 20, and 40. Superintendent Helaire commented that cash flow is monitored daily to ensure adequate funds for daily operations. Superintendent Helaire remarked that due to SoCal ROC's small budget, the reserve percentage is high. Superintendent Helaire concluded by saying that SoCal ROC will meet its obligations for the current year and two subsequent years.

Vote: Grigsby – Yes; Lucky – Yes; Rosenberg – Yes; VanderPoorte – Yes; Waller – Yes; Watkins – Yes; Wermers - Yes

Result: Motion carried 7 - Yes; 0 - No; 0 – Abstain

3. Approve Budget Adjustment BA013

Motion: A motion was made by Member Rosenberg to approve the Budget Adjustment BA013. Member Waller seconded the motion.

Superintendent Helaire stated that the budget adjustment is to reflect additional monies received from the Career Technical Education Incentive Grant (CTEIG). Approving the budget adjustment would allow SoCal ROC to use the funds in 2016/2017.

Vote: Grigsby – Yes; Lucky – Yes; Rosenberg – Yes; VanderPoorte – Yes; Waller – Yes; Watkins – Yes; Wermers - Yes

Result: Motion carried 7 - Yes; 0 - No; 0 – Abstain

4. Approve the Southern California Regional Occupational Center 2017/2018 Calendar

Motion: A motion was made by Member Lucky to approve the Southern California Regional Occupational Center 2017/2018 Calendar. Member Waller seconded the motion.

Superintendent Helaire noted that for the 2017/2018 school year, SoCal ROC will be starting the week after Labor Day and ending on June 7, 2018. Superintendent Helaire stated that there will be no break between the fall and spring semester like there was this year.

Vote: Grigsby – Yes; Lucky – Yes; Rosenberg – Yes; VanderPoorte – Yes; Waller – Yes; Watkins – Yes; Wermers - Yes

Result: Motion carried 7 - Yes; 0 - No; 0 – Abstain

5. Approve acceptance of gifts donated to the Center.

Motion: A motion was made by Member Rosenberg to accept the gifts donated to the Center. Member Waller seconded the motion.

Vote: Grigsby – Yes; Lucky – Yes; Rosenberg – Yes; VanderPoorte – Yes; Waller – Yes; Watkins – Yes; Wermers - Yes

Result: Motion carried 7 - Yes; 0 - No; 0 – Abstain

GENERAL CONT.

2. Work/Study Session – Future of SoCal ROC

This topic was discussed during the Charter Schools requirements.

BOARD MEMBERS' COMMENTS

Member Waller shared that he attended the reception on Sunday welcoming the WASC committee members. Member Waller commented that Redondo Union High School Theatre Arts will be presenting SHREK The Musical in the school auditorium.

Member Rosenberg commented on a possible partnership with Friendship Circle Foundation.

Member Grigsby had no comment.

Member Watkins shared that he also attended the WASC reception on Sunday. He complimented the staff on the wonderful reception and their time. Member Watkins commented that ESUSD is gearing up for the end of the school year.

Member Lucky shared the feedback she received from PVPUSD high schools on SoCal ROC.

Member Wermers had no comment.

President VanderPoorte stressed the need to make parents more aware of SoCal ROC. President VanderPoorte complimented the staff and Dr. Helaire on the successful WASC visit.

SUPERINTENDENT'S REMARKS


Superintendent Helaire stated that this year, A Night of All Stars will be held on Thursday, April 27th. Superintendent Helaire shared that he met with all JPA Superintendents with the exception of Dr. Vincent Matthews from Inglewood Unified School District. In addition, Superintendent Helaire mentioned that LAUSD reached out asking for a meeting, but he has not heard back from them.

ADJOURN MEETING

Motion: A motion was made by Member Waller to adjourn the meeting at 7:26 p.m. Member Lucky seconded the motion.

Vote: Grigsby – Yes; Lucky – Yes; Rosenberg – Yes; VanderPoorte – Yes; Waller – Yes; Watkins – Yes; Wermers - Yes

Result: Motion carried 7 - Yes; 0 - No; 0 – Abstain



President

4/10/17

Date