

**Southern California Regional Occupational Center
2300 Crenshaw Boulevard
Torrance, CA 90501**

**Minutes of the Joint Powers Board Meeting
April 21 2016
5:30 p.m.**

APPROVED MEETING MINUTES

BOARD MEMBERS

Present: Barbara Lucky; Terry Ragins; Ellen Rosenberg; Ida VanderPoorte; Brad Waller; William Watkins

Absent: Alice Grigsby and Barbara Lucky

ADMINISTRATORS

Present: Laurie St. Gean, Ed.D. and Atlas Helaire, Ed.D.

STAFF PRESENT

Martha Arredondo, Teresa Farquhar, Miguel Figueroa, Linda Larson, Sara Leon and Wayne Smith

CALL TO ORDER

President Waller called the meeting to order at 5:35 p.m. President Waller asked Member Watkins to lead the Pledge of Allegiance.

APPROVAL OF AGENDA

President Waller informed the Members of the Board of the following revision to the agenda: 1) revised Item #5 – Personnel Assignment Order

Motion: A motion was made by Member VanderPoorte to approve the April 21, 2016 agenda as amended. Member Rosenberg seconded the motion.

Vote: Ragins – Yes; Rosenberg – Yes; VanderPoorte - Yes; Waller – Yes; Watkins – Yes

Result: Motion carried 5 - Yes; 0 - No; 0 – Abstain

PROGRAM HIGHLIGHT

Dr. Atlas Helaire, Executive Director, introduced Martha Arredondo, Registered Dental Assisting (RDA) instructor.

Ms. Arredondo commented that she has been teaching the Registered Dental Assisting program for the past thirty-three years and also works in a pediatric dental office. Ms. Arredondo stated that the program runs two semesters: 720 hours of intensive classroom training and 160 hours of on-the-job training. This course provides advanced-level training designed to teach students the knowledge and entry-level skills necessary to work as dental health care professionals. Students are taught to assist in all phases of general dentistry and dental specialty areas. Upon completion of the program students are eligible to take the California State Board Examination.

President Waller presented Martha Arredondo with a Board *Certificate of Excellence*.

COMMENDATIONS/RECOGNITION

NONE

STUDENT VOICES

Dr. Atlas Helaire, Executive Director, introduced Adult Students Samantha Luna, Sabrina Norwood and Erica Soria.

Samantha Luna remarked that the coursework and hands-on-training in the RDA program has increased her skills and expanded her interest in the dental field. Samantha's future plans are to become a Registered Dental Assistant.

Sabrina Norwood commented that as a single mother of three, the RDA program has given her the skills necessary to become employed.

Erica Soria stated that the RDA program in which she is currently enrolled will provide her with a strong foundation in accomplishing her dream of becoming a dentist. Erica plans to attend San Francisco State University. Erica credits SoCal ROC and her instructor with helping her on her way of achieving her career plans.

President Waller presented Samantha Luna, Sabrina Norwood and Erica Soria with a Board *Certificate of Excellence*.

COMMENTS FROM THE PUBLIC

NONE

ACKNOWLEDGEMENT OF CORRESPONDENCE TO THE BOARD

Superintendent St. Gean reported that she received a letter LACOE concurring with SoCal ROC's second interim budget report and a positive certification.

SoCal ROC EMPLOYEE GROUP REPRESENTATIVES

Wayne Smith stated that the SoCal ROC Employees Representative group reached its fundraising goal and will be able to award four scholarships at the Night of All Stars event. Mr. Smith thanked all of the employees for their support. Mr. Smith commented that on April 18th, SoCal ROC held its spring mock interviews.

STAFF REPORTS

Budget Update – Superintendent St. Gean commented that at the March Board meeting she presented revenue projections for 2016 through 2019 and stressed the importance of securing a dedicated funding stream for SoCal ROC. In addition, Superintendent St. Gean remarked that all departments have submitted their budgets for 2016-2017. The “All Funds” budget for SoCal ROC will be brought to the Board in June for approval.

CONSENT CALENDAR

ITEM NO.

- 1 APPROVE BOARD MINUTES OF MARCH 17, 2016
- 2 APPROVE PAYROLL A WARRANT REPORT – MARCH 2016
- 3 APPROVE B-WARRANT REPORT – MARCH 2016
- 4 APPROVE B-WARRANTS ISSUED WITHOUT PURCHASE ORDERS FOR MARCH 2016
- 5 APPROVE PERSONNEL ASSIGNMENT ORDERS
- 6 APPROVE PURCHASE ORDER REPORT – MARCH 2016
- 7 APPROVE REVOLVING CASH FUND – MARCH 2016
- 8 APPROVE SOCAL ROC RECOGNITION ACCOUNT – MARCH 2016
- 9 APPROVE AFFILIATION AGREEMENTS
- 10 APPROVE COURSE OUTLINE
- 11 APPROVE AGREEMENT WITH SCHOOL SERVICES OF CALIFORNIA INC.

President Waller asked if any Members of the Board had any items to be pulled from the Consent portion of the Agenda. President Waller pulled item #1 and Member Rosenberg pulled item #4.

Motion: A motion was made by Member VanderPoorte to approve Items 2-3 and 5-11. Member Ragins seconded the motion.

Vote: Ragins – Yes; Rosenberg – Yes; VanderPoorte - Yes; Waller – Yes; Watkins – Yes

Result: Motion carried **5** - Yes; 0 - No; 0 – Abstain

Motion: A motion was made by President Waller to approve Item #1 as amended. Member Ragins seconded the motion.

President Waller informed the Board Members of a correction to the SoCal ROC Employees Group Representative comments: replace Career Day with Mock Interviews.

Vote: Ragins – Yes; Rosenberg – Yes; VanderPoorte - Yes; Waller – Yes; Watkins – Yes

Result: Motion carried **5** - Yes; 0 - No; 0 – Abstain

Motion: A motion was made by Member VanderPoorte to approve Item #4. Member Ragins seconded the motion.

Member Rosenberg inquired on the \$2896.91 amount listed for substitute teacher costs for 2014-2015.

Superintendent St. Gean stated that under the old funding model for SoCal ROC teachers on high school campuses, SoCal ROC would reimburse JPA districts for any substitute teacher costs.

Vote: Ragins – Yes; Rosenberg – Yes; VanderPoorte - Yes; Waller – Yes; Watkins – Yes

Result: Motion carried **5** - Yes; 0 - No; 0 – Abstain

PERSONNEL

NONE

BUSINESS SERVICES

NONE

GENERAL

1. Discuss Board Goals and “Target for Success”

Superintendent St. Gean commented that the Board Goals and “Target for Success” were developed in 2005 and updated as necessary. Changes in the new funding model have necessitated some changes to the current Board Goals and “Target for Success”.

Superintendent St. Gean made some recommendations and asked Board Members for suggestions.

Board Members reviewed and provided additional revisions. All suggested revisions to the Board Goals and "Target for Success" were noted and will be brought to the May Board meeting for approval.

2. Approve Timeline for providing information to JPA districts regarding verification of enrollment, requesting SoCal ROC instructors, and payment schedule for the 2016-17 school year.

Motion: A motion was made by Member Watkins to table the timeline for providing information to JPA districts regarding verification of enrollment, requesting SoCal ROC instructors, and payment schedule for the 2016-17 school year until the May meeting. Member Ragins seconded the motion.

President Waller asked Members of the Board for their input on above item:

Member Rosenberg suggested that on page two, SoCal ROC instructors teaching on JPA campuses, payment for current fiscal year be added.

Member Ragins suggested that the 5-5-9 schedule be an option.

Upon further discussion it was suggested by several Board Members to table this item until the May meeting

Vote: Ragins – Yes; Rosenberg – Yes; VanderPoorte - Yes; Waller – Yes; Watkins – Yes

Result: Motion carried 5 - Yes; 0 - No; 0 – Abstain

3. Review and possibly a change in the Board Meeting date for June 2016.

Motion: A motion was made by Member VanderPoorte to approve new meeting date for June. Member Ragins seconded the motion.

Superintendent St. Gean commented that the scheduled June 16, 2016 Board meeting date conflicts with several Board Members' year end activities. After discussion among the Board Members, it was agreed that Monday, June 13, 2016, 8:00 a.m. was the best date for the majority of Board Members.

Vote: Ragins – Yes; Rosenberg – Yes; VanderPoorte - Yes; Waller – Yes; Watkins – Yes

Result: Motion carried 5 - Yes; 0 - No; 0 – Abstain

BOARD MEMBERS' COMMENTS

Member Ragins commented that on March 31st TUSD held its district-wide science fair.

Member Watkins shared that he is looking forward to SoCal ROC's annual Night of All Stars event. Member Watkins commented that EUSD held a special Board meeting that focused on the preparation of the 2016-2017 budget. Member Watkins congratulated the three new city council member of El Segundo: Drew Boyles, Don Brann and Carol Pirsztuk.

Member VanderPoorte expressed her desire of possibly re-naming SoCal ROC; perhaps SoCal Tech. In addition, Member VanderPoorte suggested that the students presenting at SoCal ROC Board Meetings also speak at their respective school district Board meetings. Member Rosenberg stated that MBUSD has formed a social, emotional, wellness committee. The purpose of the committee is to help students with the stress related to college. The committee is comprised of students, teachers, counselors, administrators and parents.

President Waller shared that he attended the production of "The Adams Family" at the James Armstrong Theatre and noticed that the hair and make-up was done by with SoCal ROC cosmetology students. President Waller commented that Dr. St. Gean, Dr. Hoffman and he attended a luncheon hosted by the Torrance Chamber of Commerce. Vic Edelbrock was the featured speaker.

SUPERINTENDENT'S REMARKS

Superintendent St. Gean thanked the Members of the Board for the great discussion on the Board Goals and "Target for Success". Superintendent St. Gean remarked that cosmetology students' participation in the production of the Adams Family came through an inquiry on the SoCal ROC website. Superintendent commended the students and their instructor, Shawn Bates for their participation. Superintendent St. Gean also commented on attending the Edelbrock event and spoke with Christie Edelbrock, Vice-President for the company regarding possible future partnerships with SoCal ROC. Superintendent St. Gean noted that the Night of All Stars event will be held on Thursday, April 28th

ADJOURN MEETING

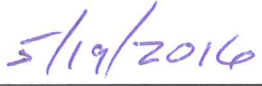
Motion: A motion was made by Member VanderPoorte to adjourn the meeting at 7:34 p.m. Member Ragins seconded the motion.

Vote: Ragins – Yes; Rosenberg – Yes; VanderPoorte - Yes; Waller – Yes; Watkins – Yes

Result: Motion carried 5 - Yes; 0 - No; 0 – Abstain



President



Date