

**SOUTHERN CALIFORNIA REGIONAL OCCUPATIONAL CENTER
BOARD OF EDUCATION
MEETING
2300 Crenshaw Boulevard, Torrance, CA 90501
Board Room**

**September 20, 2018
5:30 p.m. – Open Session**

CALL MEETING TO ORDER:

Time: _____

BOARD MEMBERS:

Ms. Ida VanderPoorte, President, Board Member-at-Large _____

Ms. Ellen Rosenberg, Vice-President, Manhattan Beach Unified School District _____

Mr. Michael Christensen, Clerk, Redondo Beach Unified School District _____

Ms. Nancy Cobb, El Segundo Unified School District _____

Ms. Alice Grigsby, Board Member-at-Large _____

Mrs. Barbara Lucky, Esq., Palos Verdes Peninsula Unified School District _____

Carliss McGhee, Ph.D., Inglewood Unified School District _____

Mr. Michael Wermers, Torrance Unified School District _____

SUPERINTENDENT:

Atlas Helaire, Ed.D. _____

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

Approve the September 20, 2018 agenda.

Move:___ Second:___ Vote:___

MC___ NC___ AG___ BL___ CM___ ER___ IV___ MW___

Individuals who require disability-related accommodations or modifications, including auxiliary aids and services in order to participate in the Board Meeting, should contact the Superintendent or designee in writing at 2300 Crenshaw Boulevard, Torrance, CA 90501

COMMENDATIONS/RECOGNITION:

NONE

PROGRAM HIGHLIGHT:

NONE

STUDENT VOICES:

NONE

COMMENTS FROM THE PUBLIC

Individual speakers shall be allowed three (3) minutes to address the Board on each agenda or non-agenda item. The Board shall limit the total time for public input on each item to 20 minutes.

1. Board Agenda Items: Any member of the audience may speak to any agenda item by submitting a yellow card (located on back table). Please hand the completed card to the administrative assistant at the Board table. When the item is considered by the Board, individuals submitting yellow cards will be called upon prior to Board action.
2. Topics Not on Agenda: Anyone in attendance may address any issue by following the same procedure process listed above. Since the Board cannot take action on items which are not on the agenda, such items may be referred to the Superintendent for handling. Individuals interested in speaking to items which are not on the agenda will be called upon at this time.

ACKNOWLEDGEMENT OF CORRESPONDENCE TO THE BOARD

SoCal ROC EMPLOYEE GROUP REPRESENTATIVE

President – Jenice Garcia

STAFF REPORTS

Summer Session 2018 Update

J. Pesavento

Opening Day Update/Fall Semester Update

J. Pesavento

CONSENT CALENDAR:
ITEM NO.

- pp. 7
- 1** APPROVE BOARD MINUTES OF JUNE 5, 2018 pp. 8-15
- Approve the minutes of the June 5, 2018 Board Meeting
- 2** APPROVE PAYROLL A WARRANT REPORT MAY - AUGUST 2018 pp. 16-19
- (A) Approve A warrants issued for the month of May 1, 2018 through May 31, 2018 drawn in payment of salaries.
- (B) Approve A warrants issued for the month of June 1, 2018 through June 30, 2018 drawn in payment of salaries.
- (C) Approve A warrants issued for the month of July 1, 2018 through July 31, 2018 drawn in payment of salaries.
- (D) Approve A warrants issued for the month of August 1, 2018 through August 31, 2018 drawn in payment of salaries.
- 3** APPROVE B WARRANT REPORT JUNE - AUGUST 2018 pp. 20-22
- (A) Approve B warrant registers #0601 - #0629 issued during the month of June 1, 2018 through June 29, 2018.
- (B) Approve B warrant registers #0702 - #0720 issued during the month of July 07, 2018 through July 20, 2018.
- (C) Approve B warrant registers #0730 - #0827 issued during the month of July 30, 2018 through August 31, 2018.
- 4** APPROVE B-WARRANTS ISSUED WITHOUT PURCHASE ORDERS FOR JUNE - AUGUST 2018 pp. 23-29
- (A) Approve the B-warrants from Doc #076874 through #076914 for the month of June 2018 totaling \$19,354.08 for items issued without purchase orders since the last Board meeting of June 5, 2018.
- (B) Approve the B-warrants from Doc #076915 through #076926 and #076940 through #076945 for the month of July 2018 totaling \$28,047.20 for items issued without purchase orders since the last Board meeting of June 5, 2018.
- (C) Approve the B-warrants from Doc #076946 through #076960 for the month of August 2018 totaling \$20,431.87 for items issued without purchase orders since the last Board meeting of June 5, 2018.

- 5** APPROVE PERSONNEL ASSIGNMENT ORDERS pp. 30-35
- (A) Approve and ratify personnel assignment orders #9252 – #9301 that were assigned since the last Board of Education meeting of June 5, 2018.
- (B) Approve and ratify personnel assignment orders #9328 – #9334 that were assigned since the last Board of Education meeting of June 5, 2018.
- 6** APPROVE PURCHASE ORDER REPORT JUNE - AUGUST 2018 pp. 36-44
- (A) Ratify purchase orders 17180295 through 17180320 for a total of \$206,807.71 for the period of June 1, 2018 through June 30, 2018 that have been issued since the last Board Meeting of June 5, 2018 for miscellaneous supplies, services, and equipment.
- (B) Ratify purchase orders 18190001 through 18190043 for a total of \$712,042.17 for the period of July 1, 2018 through July 31, 2018 that have been issued since the last Board Meeting of June 5, 2018 for miscellaneous supplies, services, and equipment.
- (C) Ratify purchase orders 18190044 through 18190072 for a total of \$85,813.67 for the period of July 1, 2018 through July 31, 2018 that have been issued since the last Board Meeting of June 5, 2018 for miscellaneous supplies, services, and equipment.
- 7** APPROVE REVOLVING CASH FUND JUNE - AUGUST 2018 pp. 45-51
- (A) Approve the Revolving Cash Fund checks written for the month of June 2018.
- (B) Approve the Revolving Cash Fund checks written for the month of July 2018.
- (C) Approve the Revolving Cash Fund checks written for the month of J August 2018.
- 8** APPROVE SOCAL ROC RECOGNITION ACCOUNT JUNE - AUGUST 2018 pp. 52-57
- (A) Approve the SoCal ROC Recognition Account for the month of June 2018.
- (B) Approve the SoCal ROC Recognition Account for the month of July 2018.
- (C) Approve the SoCal ROC Recognition Account for the month of August 2018.
- 9** NOTIFICATION OF E-WASTE DISPOSAL pp. 58-60
- Approve disposal of inventory no longer needed at the Center for instructional purposes.
- 10** NOTIFICATION OF VEHICLE DISPOSAL pp. 61
- Approve the disposal of corporate donated vehicles that are not needed for instructional purposes

11 NOTIFICATION OF GOLF CARTS DISPOSAL pp. 62
Approve the sale and disposal of the golf carts

12 APPROVE COURSE OUTLINES pp. 63
(Submitted under separate cover)
Approve the following Course Outlines:
New
Principals of Organic Farming & Gardening
Retail Associate

MOTION TO APPROVE CONSENT CALENDAR NUMBERS 1 THROUGH 12 Action

Move:___ Second:___ Vote:___
MC___ NC___ AG___ BL___ CM___ER___ IV ___ MW___

PERSONNEL

1. Approve movement on the Salary Schedule for Eligible Employees for earned Professional Growth Hours A. Helaire Action pp. 64-65
Move:___ Second:___ Vote:___
MC___ NC___ AG___ BL___ CM___ER___ IV ___ MW___

BUSINESS SERVICES

1. Approve Unaudited Actuals for 2017-2018 fiscal year A. Helaire Action pp. 66 - 129
Move:___ Second:___ Vote:___
MC___ NC___ AG___ BL___ CM___ER___ IV ___ MW___

2. Approve Resolution 09-2018-01 – Add Fund 11 for Adult Education to the Budget for 2018/2019 A. Helaire Action pp. 130-131
Move:___ Second:___ Vote:___
MC___ NC___ AG___ BL___ CM___ER___ IV ___ MW___

3. Approve acceptance of gifts donated to the Center J. Pesavento Action pp. 132-133
Move:___ Second:___ Vote:___
MC___ NC___ AG___ BL___ CM___ER___ IV ___ MW___

GENERAL

1. Approve Amendment to the Agreement with South Bay Workforce Investment Board , Inc., and SoCal ROC to be a Training Provider J. Pesavento Action
pp. 134-141

Move:___ Second:___ Vote:___

MC___ NC___ AG___ BL___ CM___ER___ IV ___ MW___

3. Work/Study Session – Future of SoCal ROC I. VanderPoorte Discussion

1. Identify funding and operational goals and objectives to be accomplished

BOARD MEMBERS' REMARKS

SUPERINTENDENT'S REMARKS

ADJOURN MEETING

Move:___ Second:___ Vote:___

MC___ NC___ AG___ BL___ CM___ER___ IV ___ MW___

SoCal ROC BOARD MEETING DATES:

September	20,	2018
October	18,	2018
November	15,	2018
December	20,	2018

CALENDAR OF EVENTS:

September 10, 2018 – Fall Semester Begins
September 20, 2017 – SoCal ROC Board Meeting