

**Southern California Regional Occupational Center  
2300 Crenshaw Boulevard  
Torrance, CA 90501**

**Minutes of the Joint Powers Board Meeting  
December 15, 2016  
1:30 p.m.**

**APPROVED MEETING MINUTES**

**BOARD MEMBERS**

**Present:** Barbara Lucky present via teleconference, Alice Grigsby, Ellen Rosenberg, Ida VanderPoorte, Brad Waller, and William Watkins

**ADMINISTRATORS**

**Present:** Laurie St. Gean, Ed.D. and Atlas Helaire, Ed.D.

**STAFF PRESENT**

Rebecca Clements, Teresa Farquhar, Miguel Figueroa, Jenice Garcia Sara Leon, and Jeanie Rivello

Guest Present: Eric Bathen, Esq., Patricia Morrow, and Lenora Thompkins

**CALL TO ORDER**

President Waller called the meeting to order at 1:30 p.m. President Waller asked Member Lucky to lead the Pledge of Allegiance.

**APPROVAL OF AGENDA**

**Motion:** A motion was made by Member VanderPoorte to approve the December 15, 2016 agenda as amended. Member Grigsby seconded the motion.

**Vote:** Lucky – Yes; Grigsby – Yes; Rosenberg – Yes; VanderPoorte – Yes; Waller – Yes; Watkins - Yes

**Result:** Motion carried 6 - Yes; 0 - No; 0 – Abstain

## **ADJOURN TO CLOSED SESSION**

**Motion:** A motion was made by Member Watkins to adjourn to closed session at 1:31 p.m. Member Rosenberg seconded the motion.

**Vote:** Lucky – Yes; Grigsby – Yes; Rosenberg – Yes; VanderPoorte – Yes; Waller – Yes; Watkins - Yes

**Result:** Motion carried 6 - Yes; 0 - No; 0 – Abstain

### ***Topic:***

1. Public Employment/Superintendent

*Any action taken in Closed Session will be reported out in Open Session*

## **RECONVENE TO OPEN SESSION**

*No action was taken.*

**Motion:** A motion was made by Member VanderPoorte to reconvene to open session at 2:55 p.m. Member Watkins seconded the motion.

**Vote:** Lucky – Yes; Grigsby – Yes; Rosenberg – Yes; VanderPoorte – Yes; Waller – Yes; Watkins - Yes

**Result:** Motion carried 6 - Yes; 0 - No; 0 – Abstain

## **ORGANIZATIONAL MEETING**

*President Waller asked for nominations for **Board President.***

**Motion:** Board Member Rosenberg nominated Member VanderPoorte for the position of President. Member Lucky seconded the motion.

**Vote:** Lucky – Yes; Grigsby – Yes; Rosenberg – Yes; VanderPoorte – Yes; Waller – Yes; Watkins - Yes

**Result:** Motion carried 6 - Yes; 0 - No; 0 – Abstain

*President VanderPoorte asked for nominations for **Board Vice-President.***

**Motion:** Board Member Waller nominated Member Grigsby for the position of Vice-President. Member Rosenberg seconded the motion.

**Vote:** Lucky – Yes; Grigsby – Yes; Rosenberg – Yes; VanderPoorte – Yes; Waller – Yes; Watkins - Yes

**Result:** Motion carried 6 - Yes; 0 - No; 0 – Abstain

*President VanderPoorte asked for nominations for the **Board Clerk.***

**Motion:** Board Member Watkins nominated Member Rosenberg for the position of Clerk. Member Waller seconded the motion.

**Vote:** Lucky – Yes; Grigsby – Yes; Rosenberg – Yes; VanderPoorte – Yes; Waller – Yes; Watkins - Yes

**Result:** Motion carried **6** - Yes; 0 - No; 0 – Abstain

### **Establish Meeting Schedule, Time, and Place of Board Meetings**

President VanderPoorte asked if there was any discussion on the meeting schedule set for next year. Hearing none, President VanderPoorte asked the Board to adopt the Board meeting calendar for 2017 as presented with the time and day remaining the same; third Thursday of each month, 5:30 p.m., with the exception of January and February meetings, in the SoCal ROC Board Room.

**Motion:** A motion was made by Member Grigsby to approve the Meeting Schedule, Time, and Place of the SoCal ROC Board Meetings. Member Rosenberg seconded the motion.

**Vote:** Lucky – Yes; Grigsby – Yes; Rosenberg – Yes; VanderPoorte – Yes; Waller – Yes; Watkins - Yes

**Result:** Motion carried **6** - Yes; 0 - No; 0 – Abstain

### **COMMENDATIONS/RECOGNITION**

Superintendent St. Gean presented out-going Board President Brad Waller with a plaque thanking Mr. Waller for his service as Board President. Superintendent St. Gean thanked Mr. Waller for his leadership through some difficult times as well as his dedication to Career Technical Education.

Superintendent St. Gean recognized Board Member Terry Ragins for her four years of service on the SoCal ROC Board. Superintendent St. Gean thanked Ms. Ragins for her dedication and commitment to Career Technical Education and her support of SoCal ROC. Superintendent St. Gean presented Ms. Ragins with a recognition award.

### **PROGRAM HIGHLIGHT**

NONE

### **STUDENT VOICES**

NONE

## COMMENTS FROM THE PUBLIC

NONE

## ACKNOWLEDGEMENT OF CORRESPONDENCE TO THE BOARD

Superintendent St. Gean shared that she received a letter from the Torrance Unified School Board of Education indicating the selection of Mr. Michael Wermers as the District's representative to the SoCal ROC Governing Board effective December 15, 2016. Mr. Wermers was unable to attend the scheduled December Board Meeting.

## SoCal ROC EMPLOYEE GROUP REPRESENTATIVES

Dr. Helaire introduced newly appointed SoCal ROC Employee Group Representative, Jenice Garcia.

## STAFF REPORTS

NONE

## CONSENT CALENDAR

### ITEM NO.

- 1 APPROVE BOARD MINUTES OF NOVEMBER, 2016
- 2 APPROVE PAYROLL A WARRANT REPORT – NOVEMBER 2016
- 3 APPROVE B-WARRANT REPORT – NOVEMBER 2016
- 4 APPROVE B-WARRANTS ISSUED WITHOUT PURCHASE
- 5 APPROVE PERSONNEL ASSIGNMENT ORDERS
- 6 APPROVE PURCHASE ORDER REPORT - NOVEMBER 2016
- 7 APPROVE REVOLVING CASH FUND – NOVEMBER 2016
- 8 APPROVE SOCIAL ROC RECOGNITION ACCOUNT – NOVEMBER 2016
- 9 APPROVE AFFILIATION AGREEMENTS

President Vanderpoorte asked if any Members of the Board had any items to be pulled from the Consent portion of the Agenda. No items were pulled.

**Motion:** A motion was made by Member Lucky to approve Items 1-9. Member Waller seconded the motion.

**Vote:** Lucky – Yes; Grigsby – Yes; Rosenberg – Yes; VanderPoorte – Yes; Waller – Yes; Watkins - Yes

**Result:** Motion carried 6 - Yes; 0 - No; 0 – Abstain

## **PERSONNEL**

### 1. Approval of Employment of Superintendent

**Motion:** A motion was made by Member Rosenberg to approve Dr. Atlas Helaire as the new Superintendent of SoCal ROC effective February 1, 2017 subject to negotiation of the employment contract. The contract will appear as part of the January, 2017 Board agenda. Member Watkins seconded the motion.

**Vote:** Lucky – Yes; Grigsby – Yes; Rosenberg – Yes; VanderPoorte – Yes; Waller – Yes; Watkins - Yes

**Result:** Motion carried 6 - Yes; 0 - No; 0 – Abstain

## **BUSINESS SERVICES**

### 1. Presentation/Approval of First Interim Budget Report Fiscal Year 2016/2017

**Motion:** A motion was made by Member Rosenberg to approve the First Interim Budget Report Fiscal Year 2016/2017. Member Waller seconded the motion.

Dr. Helaire stated that the report represents SoCal ROC's four funds: 1, 14, 20 and 40 and all transactions through October 31, 2016. Cash flow is monitored daily. Dr. Helaire commented that SoCal ROC ended with a healthy reserve and will be assigned a positive certification. In addition, SoCal ROC will meet its financial obligations for the next two years.

**Vote:** Lucky – Yes; Grigsby – Yes; Rosenberg – Yes; VanderPoorte – Yes; Waller – Yes; Watkins - Yes

**Result:** Motion carried 6 - Yes; 0 - No; 0 – Abstain

### 2. Adopt Resolution 12-2016-01 – Certification of Signatures

**Motion:** A motion was made by Member Rosenberg to adopt resolution 12-2016-01 – Certification of Signatures. Member Waller seconded the motion.

Dr. Helaire remarked that the Certification of Signatures is an annual requirement per Education Code that allows authorized individuals to sign official SoCal ROC documents.

**Vote:** Lucky – Yes; Grigsby – Yes; Rosenberg – Yes; VanderPoorte – Yes; Waller – Yes; Watkins - Yes

**Result:** Motion carried 6 - Yes; 0 - No; 0 – Abstain

### 3. Adopt Resolution 12-2016-02 – Certification of Signatures

**Motion:** A motion was made by Member Watkins to adopt resolution 12-2016-02 – Certification of Signatures. Member Waller seconded the motion.

Dr. Helaire remarked that resolution 12-2016-02 is a revision to the previous resolution reflecting the retirement of Dr. St Gean effective February 1, 2017.

Member Watkins stated that resolution 12-2016-02 will need to be revised to reflect Dr. Helaire's new title.

Dr. Helaire commented that the resolution 12-2016-02 will be brought back to the Board in February with the revisions.

**Vote:** Lucky – Yes; Grigsby – Yes; Rosenberg – Yes; VanderPoorte – Yes; Waller – Yes; Watkins - Yes

**Result:** Motion carried 6 - Yes; 0 - No; 0 – Abstain

## **GENERAL**

### 1. Work/Study Session – Future of SoCal ROC

Member Waller indicated that he will continue to reach out to Assembly Member Autumn Burke on future legislation pertaining to CTE and SoCal ROC. In addition, Member Waller commented that he will also speak to Chris Cagle a possible Workforce Investment partnership.

President VanderPoorte reinforced the importance of expanding the adult population.

## **BOARD MEMBERS' COMMENTS**

Member Lucky wished everyone a Happy Holiday Season.

Member Watkins congratulated Dr. Helaire on his new appointment as Superintendent of SoCal ROC. Member Watkins commented that ESUSD held its annual organizational meeting and announced that he will continue on the SoCal ROC Board. Member Watkins wished everyone a pleasant Holiday Season.

Member Waller commented that Redondo Union High School Music and Dance departments will be holding a holiday concert this evening in the school auditorium. Member Waller shared that in Redondo Beach there is a competitive election for three board positions this coming spring. Member Waller wished everyone a wonderful Holiday Season.

Member Grigsby wished SoCal ROC and staff a Happy Holiday Season.

Member Rosenberg wished everyone a Happy Holiday Season.

President VanderPoorte wished everyone a Happy Holiday Season. President VanderPoorte shared that she looks forward to working with Dr. Helaire.

**SUPERINTENDENT'S REMARKS**

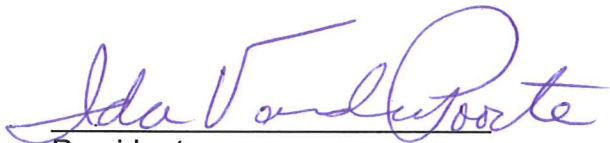
Superintendent St. Gean acknowledged and thanked Jeanie Rivello, Floral Design Instructor for the monthly Board meeting flowers. Superintendent St. Gean congratulated Dr. Helaire on his appointment as Superintendent. Superintendent St. Gean wished everyone Happy Holidays.

**ADJOURN MEETING**

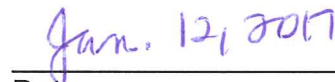
**Motion:** A motion was made by Member Waller to adjourn the meeting at 3:22 p.m. Member Grigsby seconded the motion.

**Vote:** Lucky – Yes; Grigsby – Yes; Rosenberg – Yes; VanderPoorte – Yes; Waller – Yes; Watkins - Yes

**Result:** Motion carried 6 - Yes; 0 - No; 0 – Abstain



President



Date