

**Southern California Regional Occupational Center
2300 Crenshaw Boulevard
Torrance, CA 90501**

**Minutes of the Joint Powers Board Meeting
Monday, December 21, 2015
8:00 a.m.**

APPROVED MEETING MINUTES

OATH OF OFFICE ADMINISTERED - 7:58 A.M.

Prior to the start of the Board Meeting; Superintendent St. Gean administered the Oath of Office to new Board Member, Ellen Rosenberg, from Manhattan Beach Unified School District.

BOARD MEMBERS

Present: Alice Grigsby; Barbara Lucky; Terry Ragins; Ellen Rosenberg; Ida VanderPoorte; Brad Waller; William Watkins

ADMINISTRATORS

Present: Laurie St. Gean, Ed.D. and Atlas Helaire, Ed.D.

STAFF PRESENT

Miguel Figueroa

Guest Present: Bill Fournell

CALL TO ORDER

Vice President Grigsby called the meeting to order at 8:01 a.m. Vice President Grigsby led the Pledge of Allegiance.

APPROVAL OF AGENDA

Motion: A motion was made by Member VanderPoorte to approve the December 21, 2015 agenda. Member Lucky seconded the motion.

Vote: Grigsby - Yes; Lucky – Yes; Ragins – Yes; Rosenberg – Yes; VanderPoorte - Yes; Waller – Yes; Watkins – Yes

Result: Motion carried 7 - Yes; 0 - No; 0 – Abstain

ORGANIZATIONAL MEETING

*Vice President Grigsby asked for nominations for **Board President**.*

Motion: Board Member VanderPoorte nominated Member **Brad Waller** for the position of President. Member Watkins seconded the motion.

Vote: Grigsby - Yes; Lucky – Yes; Ragins – Yes; Rosenberg – Yes; VanderPoorte - Yes; Waller – Yes; Watkins – Yes

Result: Motion carried **7** - Yes; 0 - No; 0 – Abstain

*President Waller asked for nominations for **Board Vice-President**.*

Motion: Board Member Lucky nominated Member **Alice Grigsby** for the position of Vice-President. Member VanderPoorte seconded the motion.

Vote: Grigsby - Yes; Lucky – Yes; Ragins – Yes; Rosenberg – Yes; VanderPoorte - Yes; Waller – Yes; Watkins – Yes

Result: Motion carried **7** - Yes; 0 - No; 0 – Abstain

*President Waller asked for nominations for the **Board Clerk**.*

Motion: Board Member VanderPoorte nominated Member **William Watkins** for the position of Clerk. Member Lucky seconded the motion.

Vote: Grigsby - Yes; Lucky – Yes; Ragins – Yes; Rosenberg – Yes; VanderPoorte - Yes; Waller – Yes; Watkins – Yes

Result: Motion carried **7** - Yes; 0 - No; 0 – Abstain

Establish Meeting Schedule, Time and Place of Board Meetings

President Waller asked if there was any discussion on the meeting schedule set for next year.

Member Lucky suggested that the time of the Board meeting be changed to 5:30 p.m. with the day remaining the same; third Thursday of each month.

President Waller asked the Board to adopt the Board meeting calendar for 2016 with a change to the time and the day remaining the same; third Thursday of each month, 5:30 p.m., in the SoCal ROC Board Room.

Motion: A motion was made by Member Lucky to approve the Meeting Schedule, with the new Time and Place of the SoCal ROC Board Meetings. Member Grigsby seconded the motion.

Vote: Grigsby - Yes; Lucky – Yes; Ragins – Yes; Rosenberg – Yes; VanderPoorte - Yes; Waller – Yes; Watkins – Yes

Result: Motion carried 7 - Yes; 0 - No; 0 – Abstain

PROGRAM HIGHLIGHT

NONE

COMMENDATIONS/RECOGNITION

Superintendent St. Gean presented out-going Board President Bill Fournell with a plaque thanking Mr. Fournell for his service as Board President and as a member of the SoCal ROC Board. Superintendent St. Gean thanked Mr. Fournell for his leadership through some difficult times.

STUDENT VOICES

NONE

COMMENTS FROM THE PUBLIC

NONE

ACKNOWLEDGEMENT OF CORRESPONDENCE TO THE BOARD

Superintendent St Gean shared with the Board a thank you letter that was received from Assemblymember Patrick O'Donnell. The Assemblymember toured SoCal ROC and was impressed with the quality and breadth of programs offered. In addition, Superintendent St. Gean commented that she received a letter from Scott Robinson Honda stating that in accordance with the provision of the lease they are exercising their 10 year option. SoCal ROC's legal counsel has been informed.

SoCal ROC EMPLOYEE GROUP REPRESENTATIVES

No Report

STAFF REPORTS

Budget Update

Superintendent St. Gean commented that SoCal ROC has been working on finding a funding solution for the past four years since the State had discontinued funding for ROC/PS effective June 30, 2015. As a result of this action, SoCal ROC receives no state

funding. This past year local legislators have worked hard to find a solution to the funding issues that face SoCal ROC. Superintendent St. Gean commented on the CTE Incentive Grant. SoCal ROC will be applying. A requirement of the application is that all districts that are part of the JPA must approve an MOU (memo of understanding). Additionally, the grant requires matching dollars. All matching funds for SoCal ROC will come from SoCal ROC's budget. SoCal ROC submitted part one of the CTE Incentive Grant on November 30th. Part two is due January 19, 2016 and award notification will be in March.

Member Lucky asked if the grant money was solely for high school students. Dr. St. Gean stated that the monies are allocated based on high school ADA.

Member Watkins inquired on the funding process for instructors on the JPA campuses.

Superintendent St. Gean remarked that JPA districts can purchase instructors from SoCal ROC.

Several Board Members expressed an interest in having a study workshop prior to the next SoCal ROC Board. It was determined that the best date and time for the workshop will be Tuesday, January 19, 2015 at 8:00 a.m.

CONSENT CALENDAR
ITEM NO.

- 1 APPROVE BOARD MINUTES OF NOVEMBER 19, 2015
- 2 APPROVE PAYROLL A WARRANT REPORT – NOVEMBER 2015
- 3 APPROVE B-WARRANT REPORT – NOVEMBER 2015
- 4 APPROVE B-WARRANTS ISSUED WITHOUT PURCHASE ORDERS FOR NOVEMBER 2015
- 5 APPROVE PERSONNEL ASSIGNMENT ORDERS
- 6 APPROVE PURCHASE ORDER REPORT – NOVEMBER 2015
- 7 APPROVE REVOLVING CASH FUND – NOVEMBER 2015
- 8 APPROVE SOCAL ROC RECOGNITION ACCOUNT – NOVEMBER 2015
- 9 APPROVE AFFILIATION AGREEMENTS
- 10 APPROVE AGREEMENT WITH GRANT THORNTON LLP
- 11 APPROVE CONTRACT WITH NEW DIRECTIONS FOR ACADEMIC ADVANCEMENT

President Waller asked if any Members of the Board had any items to be pulled from the Consent portion of the Agenda. Member Grigsby pulled item #1 and President Waller pulled item #11.

Motion: Motion: A motion was made by Member Lucky to approve Items 2-10. Member Ragins seconded the motion.

Vote: Grigsby - Yes; Lucky – Yes; Ragins – Yes; Rosenberg – Yes; VanderPoorte - Yes; Waller – Yes; Watkins – Yes

Result: Motion carried 7 - Yes; 0 - No; 0 – Abstain

Motion: A motion was made by Member Watkins to approve Item #1. Member VanderPoorte seconded the motion.

Member Grigsby stated that she was not present at the November meeting so she would be abstaining on Item #1, the minutes of November 19, 2015.

Vote: Grigsby - Abstain; Lucky – Yes; Ragins – Yes; Rosenberg – Yes; VanderPoorte - Yes; Waller – Yes; Watkins – Yes

Result: Motion carried 6 - Yes; 0 - No; 1 – Abstain

Motion: A motion was made by Member VanderPoorte to approve Item #11. Member Ragins seconded the motion.

President Waller acknowledged the consultant that will be helping SoCal ROC with the writing of the grant.

Vote: Grigsby - Yes; Lucky – Yes; Ragins – Yes; Rosenberg – Yes; VanderPoorte - Yes; Waller – Yes; Watkins – Yes

Result: Motion carried 7 - Yes; 0 - No; 0 – Abstain

PERSONNEL

NONE

BUSINESS SERVICES

1. Presentation/Approval of First Interim Budget Report Fiscal Year 2015-2016

Motion: A motion was made by Member Ragins to approve the presentation of the first interim budget report fiscal year 2015-2016. Member Lucky seconded the motion.

Superintendent St. Gean stated that the budget report represents SoCal ROC's four funds: fund 1, fund 14, fund 35 and fund 40 and all of the transactions through October 31, 2015. Superintendent St. Gean commented that SoCal ROC is anticipating a positive certification. Deputy Superintendent stated that due to the elimination of the state funding, the funds for 2016/2017 are unknown at this time.

Vote: Grigsby - Yes; Lucky – Yes; Ragins – Yes; Rosenberg – Yes; VanderPoorte - Yes; Waller – Yes; Watkins – Yes

Result: Motion carried 7 - Yes; 0 - No; 0 – Abstain

2. Adopt Resolution 12-2015-01 – Certification of Signatures

Motion: A motion was made by Member VanderPoorte to adopt resolution 12-2015-01 – Certification of Signatures. Member Ragins seconded the motion.

Superintendent St. Gean remarked that the Certification of Signatures is an annual requirement per Education Code that allows authorized individuals to sign official SoCal ROC documents.

Vote: Grigsby - Yes; Lucky – Yes; Ragins – Yes; Rosenberg – Yes; VanderPoorte - Yes; Waller – Yes; Watkins – Yes

Result: Motion carried 7 - Yes; 0 - No; 0 – Abstain

3. Approve acceptance of gifts donated to the Center

Motion: A motion was made by Member VanderPoorte to approve acceptance of gifts donated to the Center. Member Lucky seconded the motion.

Vote: Grigsby - Yes; Lucky – Yes; Ragins – Yes; Rosenberg – Yes; VanderPoorte - Yes; Waller – Yes; Watkins – Yes

Result: Motion carried 7 - Yes; 0 - No; 0 – Abstain

GENERAL

1. SoCal ROC Board Budget Sub-Committee Update – Future Funding for SoCal ROC

President Waller shared that the committee last met on December 1, 2015 and that Superintendent St. Gean presented five possible scenarios to the committee for discussion and possible recommendation to the SoCal ROC Board of Education for funding high school programs at the "Center only". A sixth scenario was recommended by one of the committee members. Committee members were asked to share these scenarios with their districts for discussion and further input. President Waller commented that the committee also discussed the distribution of the 50% of CTE Augmentation grant amounts for each district. The committee discussed and identified several options. President Waller stated that invoices had been sent out with the following options: 1) payment in full (preferred) no later than January 15, 2016; or 2) two 50% payment installments due January 15, 2016 and June 1, 2016.

BOARD MEMBERS' COMMENTS

Member Rosenberg stated that it is an honor to represent MBUSD on the SoCal ROC Board and is looking forward to serving on the Board.

Member VanderPoorte wished everyone Happy Holiday.

Member Lucky wished everyone Happy Holidays.

Member Ragins wished everyone a wonderful and relaxed holiday season.

Member Watkins shared that he attended the CSBA conference earlier in the month.
Member Watkins wished everyone Happy Holidays and a wonderful 2016.

Member Grigsby wished everyone a pleasant Holiday Season.

President Waller wished all a joyous Holiday Season.

SUPERINTENDENT'S REMARKS

No Report

ADJOURN MEETING

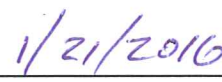
Motion: Member VanderPoorte made a motion to adjourn the meeting at 9:37 a.m.
Member Lucky seconded the motion.

Vote: Grigsby - Yes; Lucky – Yes; Ragins – Yes; Rosenberg – Yes; VanderPoorte - Yes;
Waller – Yes; Watkins – Yes

Result: Motion carried 7 - Yes; 0 - No; 0 – Abstain



President



Date