

**Southern California Regional Occupational Center  
2300 Crenshaw Boulevard  
Torrance, CA 90501**

**Minutes of the Joint Powers Board Meeting  
Thursday, November 19, 2015  
6:00 p.m.**

**APPROVED MEETING MINUTES**

**BOARD MEMBERS**

**Present:** Bill Fournell; Barbara Lucky; Terry Ragins; Ida VanderPoorte; Brad Waller; William Watkins

**Absent:** Alice Grigsby

**ADMINISTRATORS**

**Present:** Laurie St. Gean, Ed.D. and Atlas Helaire, Ed.D.

**STAFF PRESENT**

Terry Castillo, Teresa Farquhar, Miguel Figueroa, Deloris Johnson, Sara Leon, Ana Levin, Jaree Schroeder and Wayne Smith

**CALL TO ORDER**

President Fournell called the meeting to order at 6:05 p.m. President Fournell led the Pledge of Allegiance.

**APPROVAL OF AGENDA**

**Motion:** A motion was made by Member Lucky to approve the November 19, 2015 agenda. Member Ragins seconded the motion.

**Vote:** Fournell - Yes; Lucky – Yes; Ragins – Yes; VanderPoorte - Yes; Waller – Yes; Watkins – Yes

**Result:** Motion carried 6 - Yes; 0 - No; 0 – Abstain

## **PROGRAM HIGHLIGHT**

NONE

## **COMMENDATIONS/RECOGNITION**

Superintendent St. Gean recognized Classified Employee, Jaree Schroder, Clerical Technician for her 20 years of service to SoCal ROC.

## **STUDENT VOICES**

*Prior to student voices, Ms. Terry Castillo, Certified Medical Assisting (CMA) Instructor, provided the Board with an update on the recent two day re-accreditation of the Certified Medical Assisting Program. In properness for the visit, numerous amount of evidence was collected over the last several years as well as accomplishments since the last visit; ten years ago. The visiting team report reflected stellar accomplishments by the SoCal ROC staff and students.*

Ms. Castillo introduced former Adult student. Erica Dahlen

Erica shared the she graduated from the Certified Medical Assisting Program (CMA) this past year, June 2015. Erica commented that the skills and techniques that she learned in the class prepared her for her National Certification Exam. Erica shares that she passed the test on her first try and accredits her success to her valuable and amazing training at SoCal ROC. Erica commented that she began to work immediately after graduating from the program and now works for an infectious doctor at Torrance Memorial. Erica remarked that her future goal is to become a registered nurse and work in internal medicine.

President Fournell presented Erica Dahlen with a *Board Certificate of Excellence*

## **COMMENTS FROM THE PUBLIC**

NONE

## **ACKNOWLEDGEMENT OF CORRESPONDENCE TO THE BOARD**

NONE

## **SoCal ROC EMPLOYEE GROUP REPRESENTATIVES**

Deloris Johnson, Employee Representative reported on the success of mock interviews which were held on November 9, 2015, over 500 students participated. Ms. Johnson commented that an additional session of mock interview will be held on December 3rd, in order to accommodate the evening students. Ms. Johnson added that Career Day will be held on December 9, 2015 – where industry representatives will be addressing

students. Ms. Johnson stated that the Halloween raffle raised two hundred and fifty dollars that will help fund student scholarships. Ms. Johnson wished everyone in attendance a Happy Thanksgiving.

## **STAFF REPORTS**

### *CTE Incentive Grant*

Superintendent St. Gean presented a detailed PowerPoint presentation on the California Career Technical Education Incentive Grant Program. The presentation is a summary of the grant process. Superintendent St. Gean reported that the Department of Education released the CTE Incentive Grant application and requirements on October 28<sup>th</sup>. The application consists of two parts with the first part due November 30<sup>th</sup>. Part one is to determine eligibility and the level of funding and must be submitted to be eligible for part two. The deadline for Part Two of the application has not yet been determined. All applicants are expected to meet the CTE requirements for high quality programs. The standards are based on the CDE approved eleven element of a high quality programs, applicants must show evidence of each requirement or include a plan of how the requirement will be implemented. Superintendent St. Gean commented that SoCal ROC will be applying for the grant.

## **CONSENT CALENDAR** **ITEM NO.**

- 1 APPROVE BOARD MINUTES OF OCTOBER 15, 2015
- 2 APPROVE PAYROLL A WARRANT REPORT – OCTOBER 2015
- 3 APPROVE B-WARRANT REPORT – OCTOBER 2015
- 4 APPROVE B-WARRANTS ISSUED WITHOUT PURCHASE ORDERS FOR OCTOBER 2015
- 5 APPROVE PERSONNEL ASSIGNMENT ORDERS
- 6 APPROVE PURCHASE ORDER REPORT – OCTOBER 2015
- 7 APPROVE REVOLVING CASH FUND – OCTOBER 2015
- 8 APPROVE SOCAL ROC RECOGNITION ACCOUNT – OCTOBER 2015
- 9 APPROVE AFFILIATION AGREEMENTS
- 10 APPROVAL OF THE MEMORANDUM OF UNDERSTANDING TO BECOME A MEMBER OF A CONSORTIUM TO RECEIVE CARL D. PERKINS CTE FUNDS

President Fournell asked if any Members of the Board had any Items to be pulled from the Consent portion of the Agenda. No Items were pulled.

**Motion: Motion:** A motion was made by Member Watkins to approve Items 1-10. Member Waller seconded the motion.

**Vote:** Fournell - Yes; Lucky – Yes; Ragins – Yes; VanderPoorte - Yes; Waller – Yes; Watkins – Yes

## **PERSONNEL**

NONE

## **BUSINESS SERVICES**

NONE

## **GENERAL**

1. Approve appointment of SoCal ROC representative to the South Bay Adult Education Consortium.

**Motion: Motion:** A motion was made by Member Watkins to approve appointment of SoCal ROC representative to the South Bay Adult Education Consortium. Member VanderPoorte seconded the motion.

Superintendent St. Gean remarked that SoCal ROC has joined the South Bay Adult Education Consortium however SoCal ROC Board of Education needs to appoint a representative; Staff recommends that the Board appointed Superintendent St. Gean.

President Fournell asked who were the others members that participate in the Adult Education Consortium.

Superintendent St. Gean stated that the five districts that are part of the South Bay Adult Education Consortium includes: El Camino Community College, Torrance Unified School District, Redondo Beach Unified School District, Centinela Valley Union High School District, and Inglewood Unified School District

**Vote:** Fournell - Yes; Lucky – Yes; Ragins – Yes; VanderPoorte - Yes; Waller – Yes; Watkins – Yes

## **BOARD MEMBERS' COMMENTS**

Member Ragins commented that she is happy to announce that she has been re-elected to the TUSD Board. Member Ragins shared that TUSD submitted the plans for the aquatic center and plan a six months process of approval.

Member Lucky stated that PVPUSD school board approved a contract to install solar panels at 16 schools. Member Lucky wished everyone a Happy Thanksgiving.

Member Waller provided the Board with an update from the sub-committee: 1) CBO's will be providing SoCal ROC with a formula on how to calculate the 50% 2) information on the incentive grant was given 3) Superintendents interested in the "pay for play"

model. Superintendent will be putting together various scenarios for the next meeting and 4) a new representative from IUSD had been appointed; Dr. Antonio Raymo. Member Waller expressed his desire of possibly re-branding SoCal ROC to SoCal Tech or Tech SoCal ROC; Member Waller indicated that he feels SoCal ROC is often mistaken for a Regional Occupational Center for therapy/rehab. Member Waller commented that he would like to see this topic as a future agenda topic.

Member VanderPoorte shared that she is looking forward to coming up with plan that will satisfy all participating JPA districts. Member VanderPoorte wished everyone a Happy Thanksgiving

Member Watkins congratulated Member Ragins on her re-election. Member Watkins shared that he will be attending the California School Boards Association conference in San Diego early December.

President Fournell shared that MBUSD held a workshop at their last Board meeting that focused on "How to Engage Students more Effectively." President Fournell commented that his term with SoCal ROC will end at the end of the year; a new MBUSD Board Member will be appointed to the SoCal ROC Board. President Fournell wished everyone a Happy Thanksgiving.

### **SUPERINTENDENT'S REMARKS**

Superintendent St. Gean commented that at this time, two Board Members have indicated that they will not be present at December 17, 2015 Board meeting; Board Member attendance at the December meeting is extremely important given that SoCal ROC's First Interim Budget Report must be approved and sent to the County Office. Superintendent remarked on the importance of a quorum for that meeting. Superintendent St. Gean wished everyone a Happy Thanksgiving.

### **ADJOURN MEETING**

**Motion:** Member VanderPoorte made a motion to adjourn the meeting at 7:40 p.m. Member Lucky seconded the motion.

**Vote:** Fournell - Yes; Lucky – Yes; Ragins – Yes; VanderPoorte - Yes; Waller – Yes; Watkins – Yes

**Result:** Motion carried 6 - Yes; 0 - No; 0 – Abstain

  
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President

12/21/2015  
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Date