

**SOUTHERN CALIFORNIA REGIONAL OCCUPATIONAL CENTER
BOARD OF EDUCATION
MEETING**

**2300 Crenshaw Boulevard, Torrance, CA 90501
Board Room**

October 20, 2011

6:00 p.m. – Open Session

CALL MEETING TO ORDER:

Time: _____

BOARD MEMBERS:

Ms. Barbara Lucky, Esq., President, Palos Verdes Peninsula Unified School District _____

Ms. Heidi Ashcraft, Vice-President, Board Member-at-Large _____

Dr. William Watkins, Clerk, El Segundo Unified School District _____

Mr. Bill Fournell, Manhattan Beach Unified School District _____

Mr. Drew Gamet, Redondo Beach Unified School District _____

Ms. Alice Grigsby, Board Member-at-Large _____

Ms. Maritza Molina, Centinela Valley Union High School District _____

Mr. Al Muratsuchi, Esq., Torrance Unified School District _____

Ms. Trina Williams, Inglewood Unified School District _____

SUPERINTENDENT:

Christine A. Hoffman, Ed.D. _____

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

Approve the October 20, 2011 agenda.

Move:___ Second:___ Vote:___

HA ___ BF ___ AG ___ DG ___ BL ___ MM ___ AM ___ WW ___ TW ___

PROGRAM HIGHLIGHT:

Residential Electrical Wiring
School of Engineering & Design

J. Giovati/F. Maroufkhani

COMMENDATIONS/RECOGNITION:

Chris A. Spry, Northrop Grumman Carson Facilities Manager
Pete Freeland, Aerospace Engineer

J. Giovati

COMMENTS FROM THE PUBLIC

Individual speakers shall be allowed three (3) minutes to address the Board on each agenda or non-agenda item. The Board shall limit the total time for public input on each item to 20 minutes.

1. Board Agenda Items: Any member of the audience may speak to any agenda item by submitting a yellow card (located on back table). Please hand the completed card to the administrative assistant at the Board table. When the item is considered by the Board, individuals submitting yellow cards will be called upon prior to Board action.
2. Topics Not on Agenda: Anyone in attendance may address any issue by following the same procedure process listed above. Since the Board cannot take action on items which are not on the agenda, such items may be referred to the Superintendent for handling. Individuals interested in speaking to items which are not on the agenda will be called upon at this time.

Adjourn to Closed Session

Move:___ Second:___ Vote:___

HA ___ BF ___ AG ___ DG ___ BL ___ MM ___ AM ___ WW ___ TW ___

CLOSED SESSION

Any action taken in Closed Session will be reported out in Open Session

1. Existing Litigation:
Los Angeles Superior Court – CVUHSD vs. SoCal ROC – Case No. BC467342
Eric Bathen, Legal Counsel

Reconvene to Open Session

Move:___ Second:___ Vote:___

HA ___ BF ___ AG ___ DG ___ BL ___ MM ___ AM ___ WW ___ TW ___

STUDENT VOICES:

None

ACKNOWLEDGEMENT OF CORRESPONDENCE TO THE BOARD

EMPLOYEE GROUP REPRESENTATIVES

- Certificated Representative – Sylvia Owens
- Classified Representative – Patricia Morrow

STAFF REPORTS

None

CONSENT CALENDAR:

pp. 9

ITEM NO.

- | | | |
|---|---|-----------|
| 1 | APPROVE BOARD MINUTES OF SEPTEMBER 15, 2011

Approve the minutes of the September 15, 2011 Board Meeting. | pp. 10-20 |
| 2 | APPROVE ACCEPTANCE OF GIFTS

Approve Acceptance of gifts donated to the Center | pp. 21-22 |
| 3 | APPROVE PAYROLL A WARRANT REPORT – SEPTEMBER, 2011

Approve A Warrants issued for the month of September 1, 2011 through September 30, 2011 drawn in payment of salaries. | pp. 23 |
| 4 | APPROVE B-WARRANT REPORT – SEPTEMBER, 2011

Approve B Warrant Registers #0901 - #0930 issued during the month of September 1, 2011 through September 30, 2011. | pp. 24 |

- 5 APPROVE B-WARRANTS ISSUED WITHOUT PURCHASE ORDERS FOR SEPTEMBER, 2011 pp. 25-29

Approve the B-Warrants from Doc #073438 through #073485 for the period of September 1, 2011 through September 30, 2011 totaling \$1,114,475.96 for items not issued on purchase orders since the last Board meeting of September 15, 2011.

- 6 APPROVE PERSONNEL ASSIGNMENT ORDERS pp. 30-31

Approve and ratify Personnel Assignment Orders #7520-7541 that were assigned since the last Board of Education meeting of September 15, 2011.

- 7 APPROVE PURCHASE ORDER REPORT – SEPTEMBER, 2011 pp. 32-34

Ratify purchase orders 11120136 through 11120190 for a total of \$118,127.82 that have been issued since the last Board meeting of September 15, 2011 for miscellaneous supplies, services, and equipment. Copies of the issued purchase orders are available for your information and review at the Board table.

- 8 APPROVE REVOLVING CASH FUND – SEPTEMBER, 2011 pp. 35-38

Approve the Revolving Cash Fund checks written for the month of September, 2011.

- 9 APPROVE SOCAL ROC RECOGNITION ACCOUNT – SEPTEMBER, 2011 pp. 39-40

Approve the SoCal ROC Recognition Account for the month of September 2011.

- 10 APPROVE AFFILIATION AGREEMENTS pp. 41-43

Approve On-the Job training site Affiliation Agreements for the SoCal ROC programs listed:

AFFILIATE	STATUS	PROGRAM
Baycrest Care Center	New	Certified Nurse Assistant/Home Health Aide
Silverado Senior Living	New	Certified Nurse Assistant/Home Health Aide
Dr. Nessim & Associates Dental Office	New	Dental Assisting
Lawndale and Long Beach		
New Smiles Dentistry	New	Dental Assisting/Registered Dental Assisting
Kevin Keith McNally, DDS	New	Dental Assisting/Registered Dental Assisting
South Bay Children's Health Center	New	Dental Assisting/Registered Dental Assisting
Adventure Plex	New	Developmental Psychology of Children
Buford Elementary	New	Developmental Psychology of Children
Circle of Love	New	Developmental Psychology of Children
KinderCare	New	Developmental Psychology of Children
Montessori of Manhattan Beach	New	Developmental Psychology of Children
Playhouse	New	Developmental Psychology of Children
Pennekamp Elementary	New	Developmental Psychology of Children
Training & Research Foundation	New	Developmental Psychology of Children
William Anderson School	New	Developmental Psychology of Children
Behavioral Health Services, Inc.	New	Administrative Office Assistant
Jungle Ticket	New	Administrative Office Assistant
Total Call International, Inc.	New	Administrative Office Assistant
TJ Maxx	New	Retail Occupations
South Bay Galleria	New	Retail Occupations
Future Stars Academy	Renewal	Developmental Psychology of Children
Happy Tot Montessori	Renewal	Developmental Psychology of Children
Magic Rainbow	Renewal	Developmental Psychology of Children
China Discovery Tours	Renewal	Administrative Office Assistant
State Farms	Renewal	Administrative Office Assistant
The Glass Doctor of Long Beach	Renewal	Administrative Office Assistant
Burlington Coat Factory	Renewal	Retail Occupations/Business Entrepreneur
JoAnn's Fabrics	Renewal	Retail Occupations
Marshalls	Renewal	Retail Occupations
Kids's Footlocker	Renewal	Business Entrepreneur
Lady's Foot Locker	Renewal	Business Entrepreneur

11 NOTIFICATION OF E-WASTE DISPOSAL pp. 44-45

Approve disposal of inventory no longer suitable for the Center.

12 APPROVE CONSULTANT AGREEMENT WITH PETE FREELAND (PROJECT LEAD THE WAY) pp. 46-47

Approve the consultant agreement with Pete Freeland, during the 2011-2012 school year, to assist with the development of Project Lead the Way (PLTW) curriculum for engineering courses at the Southern California Regional Occupational Center.

MOTION TO APPROVE CONSENT CALENDAR NUMBERS 1 THROUGH 12 Action

Move:___ Second:___ Vote:___

HA ___ BF ___ AG ___ DG ___ BL ___ MM ___ AM ___ WW ___ TW ___

Delete		Update		Replace with or Adopt	Title
SoCal ROC BB	9260			CSBA BB 9260	Legal Protection
		SoCal ROC BB	9271		Code of Ethics
		SoCal ROC BB	9300		Governance
		SoCal ROC BB	9310		Board Policies
SoCal ROC BB	9320			CSBA BB 9320	Meetings and Notices
SoCal ROC BB	9321			CSBA BB 9321	Closed Session Purpose and Agendas
		SoCal ROC BB	9321.1		Closed Session Actions and Reports
SoCal ROC BB	9322			CSBA BB 9322	Agenda/Meeting Materials
SoCal ROC BB	9323			CSBA BB 9323	Meeting Conduct

Move:___ Second:___ Vote:___

HA ___ BF___AG___ DG___BL___ MM___ AM___ WW___ TW___

2. First Reading of Board Policies/Administrative Regulations (Submitted under separate cover) C. Hoffman pp. 53-54 Information

Delete		Update		Replace With or Adopt	Title
SoCal ROC BP	1113			CSBA BP 1113	District and School Web sites
AR	1113			AR 1113	
SoCal ROC BP	2210			CSBA BP 2210	Administrative Discretion Regarding Board Policy
		SoCal ROC BP	3100		Budget
SoCal ROC AR	3100			CSBA AR 3100	Budget
SoCal ROC BP	3280			CSBA BP 3280	Sale or Lease of ROC-Owned Real Property
AR	3280			AR 3280	
SoCal ROC BP	3290			CSBA BP 3290	Gifts, Grants and Bequests
				CSBA AR 4112.2	Certification

Delete	Update	Replace With or Adopt	Title
		CSBA AR 4112.22	Staff Teaching English Language Learners
SoCal ROC AR 5142.1		CSBA AR 5142.1	Identification and Reporting of Missing Children
SoCal ROC BP 5145.11		CSBA BP 5145.11	Questioning and Apprehension by Law Enforcement
	SoCal ROC BP 7310		Naming of Facility

BOARD MEMBERS' REMARKS

SUPERINTENDENT'S REMARKS

Adjourn Meeting

Move:___ Second:___ Vote:___

HA ___ BF ___ AG ___ DG ___ BL ___ MM ___ AM ___ WW ___ TW ___