

**SOUTHERN CALIFORNIA REGIONAL OCCUPATIONAL CENTER
BOARD OF EDUCATION
MEETING
2300 Crenshaw Boulevard, Torrance, CA 90501
Board Room**

**October 21, 2010
6:00 p.m. - Open Session**

CALL MEETING TO ORDER:

Time: _____

BOARD MEMBERS:

Ms. Arlene Staich, President, Redondo Beach Unified School District _____

Mr. Al Muratsuchi, Vice-President, Torrance Unified School District _____

Mr. Bill Fournell, Clerk, Manhattan Beach Unified School District _____

Ms. Heidi Ashcraft, Board Member-at-Large _____

Ms. Alice Grigsby, Board Member-at-Large _____

Ms. Barbara Lucky, Palos Verdes Peninsula Unified School District _____

Ms. Sandra Suarez, Centinela Valley Union High School District _____

Dr. William Watkins, El Segundo Unified School District _____

Ms. Trina Williams, Inglewood Unified School District _____

SUPERINTENDENT:
Christine A. Hoffman, Ed.D. _____

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

Approve the October 21, 2010 agenda.

Move:___ Second:___ Vote:___

HA___ BF___ AG___ BL___ AM___ AS___ SS___ WW___ TW___

PROGRAM HIGHLIGHT:

Construction Academy

John Giovati

Information

COMMENDATIONS/RECOGNITION:

Marco Lalau Bubbles Pet Spa (Affiliate) Atlas Helaire

STUDENT VOICES:

Tracie Wynand, Adult Student Lucy Gutierrez
Veterinary Assistant Program

COMMENTS FROM THE PUBLIC

Individual speakers shall be allowed three (3) minutes to address the Board on each agenda or non-agenda item. The Board shall limit the total time for public input on each item to 20 minutes.

1. Board Agenda Items: Any member of the audience may speak to any agenda item by submitting a yellow card (located on back table). Please hand the completed card to the administrative assistant at the Board table. When the item is considered by the Board, individuals submitting yellow cards will be called upon prior to Board action.
2. Topics Not on Agenda: Anyone in attendance may address any issue by following the same procedure process listed above. Since the Board cannot take action on items which are not on the agenda, such items may be referred to the Superintendent for handling. Individuals interested in speaking to items which are not on the agenda will be called upon at this time.

ACKNOWLEDGEMENT OF CORRESPONDENCE TO THE BOARD

EMPLOYEE GROUP REPRESENTATIVES

- Certificated Representative – Sylvia Owens
- Classified Representative – Patricia Morrow

STAFF REPORTS

- Update on Building A Modernization C. Hoffman Information
- Update on State Budget Laurie St. Gean Information

CONSENT CALENDAR:

pp. 8

ITEM NO.

- 1 APPROVE BOARD MINUTES OF SEPTEMBER 16, 2010 pp. 9-18
Approve the minutes of the September 16, 2010 Board Meeting.
- 2 APPROVE ACCEPTANCE OF GIFTS pp. 19-20
Approve Acceptance of gifts donated to the Center.
- 3 APPROVE PAYROLL A WARRANT REPORT – SEPTEMBER, 2010 pp. 21
Approve A Warrants issued for the month of September 1, 2010 through September 30, 2010 drawn in payment of salaries.
- 4 APPROVE B-WARRANT REPORT – SEPTEMBER, 2010 pp. 22
Approve B Warrant Registers #0901 - #0930 issued during the month of September 1, 2010 through September 30, 2010.
- 5 APPROVE B-WARRANTS ISSUED WITHOUT PURCHASE ORDERS FOR SEPTEMBER, 2010 pp. 23-25
Approve the B-Warrants from Doc #072895 through #072932 for the period of September 1, 2010 September 30, 2010 totaling \$37,516.97 for items not issued on purchase orders since the last Board meeting of September 16, 2010.
- 6 APPROVE PERSONNEL ASSIGNMENT ORDERS pp. 26-27
Approve and ratify Personnel Assignment Orders #7212 - #7241 that were assigned since the last Board of Education meeting of September 16, 2010.
- 7 APPROVE PURCHASE ORDER REPORT – SEPTEMBER, 2010 pp. 28-30
Ratify purchase orders 10110101 through 10110125 for a total of \$647,827.12 for the period of September 1, 2010 through September 30, 2010 have been issued since the last Board meeting of September 16, 2010 for miscellaneous supplies, services, and equipment. Copies of the issued purchase orders are available for your information and review at the Board table.

- 8 APPROVE REVOLVING CASH FUND – SEPTEMBER, 2010 pp. 31-35

Approve the Revolving Cash Fund checks written for the month of September 2010.

- 9 APPROVE SOCAL ROC RECOGNITION ACCOUNT – SEPTEMBER, 2010 pp. 36-37

Approve the SoCal ROC Recognition Account for the month of September 2010.

- 10 APPROVE AFFILIATION AGREEMENTS pp. 38-40

Approve On-the Job training site Affiliation Agreements for the SoCal ROC programs listed:

AFFILIATE	STATUS	AFFILIATE	STATUS
Anchor Blue	New	Natural Simplicity	New
Kids Foot Locker	New	The Flower Garden	New
Santa Maria Dental Office	New	Burlington Coat Factory (Business Entrepreneur/Virtual Enterprise)	Renewal
Advanced Dental Care	New	Lady Foot Locker	Renewal
A2 Beverlywood AAA Pest Control	New	Old Navy	Renewal
At the Shop	New	Marshalls	Renewal
Peak Performance Training Center	New	Burlington Coat Factory (Retail Occupations)	Renewal
Beryl Heights School	New	JoAnn Fabrics & Crafts	Renewal
Cornerstone Elementary - PVPUSD	New	T.J. Maxx	Renewal
La Primera	New	Hands on Fun Preschool & Infant Center	Renewal
Nellie’s Wonderland	New	Torrance Tykes	Renewal
New Horizons	New	Mary Grace Flowers & Gifts	Renewal
Vista Grande Elementary - PVPUSD	New	Mona’s Flowers	Renewal
Jenny’s Flowers	New	Oops A Daisy	Renewal
Magical Blooms	New		

- 11 APPROVE BUDGET ADJUSTMENT pp. 41-43

Approve Budget Adjustment Summary document BA003

- 12 APPROVE CONSULTANT AGREEMENT WITH DIANNE SPEEGLE pp. 44-45

Approve Consultant Agreement with Dianne Speegle for application and development of Licensed Vocational Nurse Program (LVN)

- MOTION TO APPROVE CONSENT CALENDAR NUMBERS 1 THROUGH 12 Action

Move: ___ Second: ___ Vote: ___

HA___ BF___ AG___ BL___ AM___ AS___ SS___ WW___ TW___

PERSONNEL

1. Approve Professional Growth

pp. 46-47
 Action

Move: ___ Second: ___ Vote: ___

HA___ BF___ AG___ BL___ AM___ AS___ SS___ WW___ TW___

BUSINESS SERVICES

No Items

GENERAL

1. Presentation/Discussion – Career Pathways

C. Hoffman

pp. 48
 Information

2. Second Reading/Approval of Board Policies/Administrative
 Regulations
 (Submitted under separate cover)

C. Hoffman

pp. 49
 Action

<u>Delete</u>	<u>Replace With</u>	<u>Update</u>	<u>Title</u>
SoCal ROC BP 1150	CSBA BP 1150		Commendations and Awards
		SoCal ROC AR 1150	Commendations and Awards
SoCal ROC BP 1240	CSBA BP 1240		Volunteer Assistance
SoCal ROC BP 1250	CSBA BP 1250		Visitors/Outsiders
SoCal ROC AR 1250	CSBA AR 1250		Visitors/Outsiders
SoCal ROC BP 3100	CSBA BP 3100		Budget
		SoCal ROC AR 3100	Budget
SoCal ROC BP 3220.1	CSBA BP 3220.1		Lottery Funds
SoCal ROC BP 3314.2	CSBA BP 3314.2		Revolving Funds

Move: ___ Second: ___ Vote: ___

HA___ BF___ AG___ BL___ AM___ AS___ SS___ WW___ TW___

3. First Reading of Board Policies/Administrative Regulations
 (Submitted under separate cover)

C. Hoffman

pp. 50-51
 Information

<u>Delete</u>	<u>Replace With</u>	<u>Update</u>	<u>Title</u>
SoCal ROC BP/AR 3460	CSBA BP/AR 3460		Financial Reports and Accountability
SoCal ROC AR 3516.2	CSBA AR 3516.2		Bomb Threats
SoCal ROC BP 3516.5	CSBA BP 3516.5		Emergency Schedules
SoCal ROC BP 4020	CSBA BP 4020		Drug and Alcohol-Free Workplace
SoCal ROC E 4020			Drug and Alcohol-Free Workplace
SoCal ROC AR 4032	CSBA AR 4032		Reasonable Accommodation
SoCal ROC AR 4112.62 4212.62 4312.62	CSBA AR 4112.62 4212.62 4312.62		Maintenance of Criminal Offender Records
SoCal ROC E 4112.62 4212.62 4312.62	CSBA E 4112.62 4212.62 4312.62		Maintenance of Criminal Offender Records
		SoCal ROC BP 4156.2 4256.2 4356.2	Longevity Plan
SoCal ROC AR 4161.1 4361.1	CSBA AR 4161.1 4361.1		Personal Illness/Injury Leave
SoCal ROC BP 6162.5	CSBA BP 6162.5		Student Assessment

4. Biannual Review of SoCal ROC Course Outlines
 (Submitted under separate cover)

pp. 52-53
 Information

BOARD MEMBERS' REMARKS

SUPERINTENDENT'S REMARKS

CLOSED SESSION

Adjourn to Closed Session

Move: ___ Second: ___ Vote: ___

HA___ BF___ AG___ BL___ AM___ AS___ SS___ WW___ TW___

1. Superintendent's Evaluation
2. Superintendent's Contract
3. Deputy Superintendent's Contract

Any action taken in Closed Session will be reported out in Open Session

Adjourn to Open Session

Move: ___ Second: ___ Vote: ___

HA___ BF___ AG___ BL___ AM___ AS___ SS___ WW___ TW___

Adjourn Meeting

Move: ___ Second: ___ Vote: ___

HA___ BF___ AG___ BL___ AM___ AS___ SS___ WW___ TW___