

**SOUTHERN CALIFORNIA REGIONAL OCCUPATIONAL CENTER
BOARD OF EDUCATION
MEETING
2300 Crenshaw Boulevard, Torrance, CA 90501
Board Room**

**August 19, 2010
6:00 p.m. - Open Session**

CALL MEETING TO ORDER:

Time: _____

BOARD MEMBERS:

Ms. Arlene Staich, President, Redondo Beach Unified School District _____

Mr. Al Muratsuchi, Vice-President, Torrance Unified School District _____

Mr. Bill Fournell, Clerk, Manhattan Beach Unified School District _____

Ms. Heidi Ashcraft, Board Member-at-Large _____

Ms. Alice Grigsby, Board Member-at-Large _____

Ms. Barbara Lucky, Palos Verdes Peninsula Unified School District _____

Ms. Sandra Suarez, Centinela Valley Union High School District _____

Dr. William Watkins, El Segundo Unified School District _____

Ms. Trina Williams, Inglewood Unified School District _____

SUPERINTENDENT:
Christine A. Hoffman, Ed.D. _____

PLEDGE OF ALLEGIANCE

APPROVAL OF AGENDA

Approve the August 19, 2010 agenda.

Move:___ Second:___ Vote:___

HA___ BF___ AG___ BL___ AM___ AS___ SS___ WW___ TW___

PROGRAM HIGHLIGHT:

None

COMMENDATIONS/RECOGNITION:

SoCal ROC MANAGEMENT TEAM

C. Hoffman

STUDENT VOICES:

None

COMMENTS FROM THE PUBLIC

Individual speakers shall be allowed three (3) minutes to address the Board on each agenda or non-agenda item. The Board shall limit the total time for public input on each item to 20 minutes.

1. Board Agenda Items: Any member of the audience may speak to any agenda item by submitting a yellow card (located on back table). Please hand the completed card to the administrative assistant at the Board table. When the item is considered by the Board, individuals submitting yellow cards will be called upon prior to Board action.
2. Topics Not on Agenda: Anyone in attendance may address any issue by following the same procedure process listed above. Since the Board cannot take action on items which are not on the agenda, such items may be referred to the Superintendent for handling. Individuals interested in speaking to items which are not on the agenda will be called upon at this time.

ACKNOWLEDGEMENT OF CORRESPONDENCE TO THE BOARD

EMPLOYEE GROUP REPRESENTATIVES

- Certificated Representative – Sylvia Owens
- Classified Representative – Patricia Morrow

STAFF REPORTS

- | | | |
|-----------------------------------|-------------|-------------|
| • Modernization/Facilities Update | C. Hoffman | Information |
| • Budget Update | L. St. Gean | Information |

CONSENT CALENDAR:

pp. 7

ITEM NO.

- 1 APPROVE BOARD MINUTES OF JUNE 17, 2010 pp. 8-18
Approve the minutes of the June 17, 2010 Board Meeting.
- 2 APPROVE ACCEPTANCE OF GIFTS pp. 19-20
Approve Acceptance of gifts donated to the Center.
- 3 APPROVE PAYROLL A WARRANT REPORT – JUNE & JULY, 2010 pp. 21-22
Approve A Warrants issued for the month of June 1, 2010 through June 30, 2010 drawn in payment of salaries.
Approve A Warrants issued for the month of July 1, 2010 through July 31, 2010 drawn in payment of salaries.
- 4 APPROVE B-WARRANT REPORT – JUNE & JULY, 2010 pp. 23-24
Approve B Warrant Registers #0601 - #0630 issued during the month of June 1, 2010 through June 30, 2010.
Approve B Warrant Registers #0701 - #0731 issued during the month of July 1, 2010 through July 31, 2010.
- 5 APPROVE B-WARRANTS ISSUED WITHOUT PURCHASE ORDERS FOR JUNE & JULY, 2010 pp. 25-32
Approve the B-Warrants from Doc #072757 through #072822 for the period of June 1, 2010 through June 30, 2010 totaling \$48,967.90 for items not issued on purchase orders since the last Board meeting of June 17, 2010.
Approve the B-Warrants from Doc #072823 through #072860 for the period of July 1, 2010 through July 31, 2010 totaling \$38,307.76 for items not issued on purchase orders since the last Board meeting of June 17, 2010.
- 6 APPROVE PERSONNEL ASSIGNMENT ORDERS pp. 33-37
Approve and ratify Personnel Assignment Orders #7079 - #7171 that were assigned since the last Board of Education meeting of June 17, 2010.

7 APPROVE PURCHASE ORDER REPORT – JUNE & JULY, 2010 pp. 38-44

Ratify purchase orders 09101391 through 09101414 for a total of \$537,261.70 for the period of June 1, 2010 through June 30, 2010 and purchase orders 10110001 through 10110046 for a total of \$1,714,953.91 for the period of July 1, 2010 through July 31, 2010 have been issued since the last Board meeting of June 17, 2010 for miscellaneous supplies, services, and equipment. Copies of the issued purchase orders are available for your information and review at the Board table.

8 APPROVE REVOLVING CASH FUND – JUNE & JULY, 2010 pp. 45-49

Approve the Revolving Cash Fund checks written for the months of June and July 2010.

9 APPROVE SOCAL ROC RECOGNITION ACCOUNT – JUNE & JULY, 2010 pp. 50-53

Approve the SoCal ROC Recognition Account for the months of June and July 2010.

10 APPROVE COURSE OUTLINES (Submitted under separate cover) pp. 54

Approve the following Course Outlines:

New

- Dental Assisting for High School Students
- Dental Assisting Career Preparation
- General Office Occupations
- Hands-on Product Assembly

11 APPROVE CONTRACT WITH LOS ANGELES COUNTY OF EDUCATION pp. 55-66

Approve contract with Los Angeles County Office of Education for the purpose of providing the administrative services for Medi-Cal Reimbursement Process

12 NOTIFICATION OF OBSOLETE EQUIPMENT DISPOSAL pp. 67

Approve the disposal of inventory that is no longer needed/operational for instructional purposes.

MOTION TO APPROVE CONSENT CALENDAR NUMBERS 1 THROUGH 12 Action

Move: ___ Second: ___ Vote: ___

HA___ BF___ AG___ BL___ AM___ AS___ SS___ WW___ TW___

PERSONNEL

- | | | |
|--|------------|-----------|
| 1. Approve Revised Employee Evaluation Forms | C. Hoffman | pp. 68-73 |
| a. Certificated Evaluation Form | | Action |
| b. Classified Evaluation Form | | |

Move: ___ Second: ___ Vote: ___

HA___ BF___ AG___ BL___ AM___ AS___ SS___ WW___ TW___

BUSINESS SERVICES

- | | | |
|---|--|-----------|
| 1. Approve Resolution 08-2010-01 Temporary Borrowing of Funds for 2010/11 | | pp. 74-75 |
| | | Action |

Move: ___ Second: ___ Vote: ___

HA___ BF___ AG___ BL___ AM___ AS___ SS___ WW___ TW___

GENERAL

- | | | |
|---|------------|--------------------------|
| 1. Multiple Pathways Document | C. Hoffman | pp. 76
Information |
| 2. First Reading of Board Policies/Administrative Regulations | C. Hoffman | pp. 77-78
Information |

Delete

Review

Title

	BP 0200 Exhibit 0200	Goals For The Center Goals For The Center
	BP 4111.2	Legal Status Requirement
AR 4111.2		Legal Status Requirement
AR 4116		Probationary/Permanent Status
	BP 4119.21, 4219.21, 4319.21	Professional Standards
	BP 4157, 4257, 4357 AR 4157, 4257, 4357	Employee Safety
	AR 4161.8, 4261.8, 4361.8	Family Care and Medical Leave
	BP 5131.7 AR 5131.7	Weapons and Dangerous Instruments
	BP 5141.4 AR 5141.4	Child Abuse Reporting Procedures
	BP 5145.3	Nondiscrimination/Harassment

BOARD MEMBERS' REMARKS

SUPERINTENDENT'S REMARKS

CLOSED SESSION

No Items

Adjourn Meeting

Move: ___ Second: ___ Vote: ___

HA___ BF___ AG___ BL___ AM___ AS___ SS___ WW___ TW___