

**SOUTHERN CALIFORNIA REGIONAL OCCUPATIONAL CENTER
BOARD OF EDUCATION
MEETING**

**July 31, 2008, 5:30 p.m.
2300 Crenshaw Boulevard, Torrance, CA 90501**

CALL MEETING TO ORDER:

BOARD MEMBERS:

- Ms. Alice Grigsby, President, Inglewood Unified School District _____
- Ms. Ginny Snider, Vice-President, Palos Verdes Peninsula Unified School District _____
- Mr. Francisco Talavera, Clerk, Centinela Valley Union High School District _____
- Dr. Michael Ernst, Torrance Unified School District _____
- Ms. Nancy Hersman, Manhattan Beach Unified School District _____
- Ms. Arlene Staich, Redondo Beach Unified School District _____
- Ms. Tammy Tagami-Reeves, El Segundo Unified School District _____
- Dr. Christine A. Hoffman, Superintendent _____

PLEDGE OF ALLEGIANCE

CALL BOARD MEETING TO ORDER

APPROVAL OF AGENDA

Approve the July 31, 2008 agenda.

Move:___ Second:___ Vote:___

COMMUNICATIONS:

RECOGNITION:

EMPLOYEE GROUP REPRESENTATIVES

- **Certificated Representative – Brenda Gyllenswan**
- **Classified Representative – Pat Morrow**

STAFF REPORTS

- **Update on Modernization of Building “A” Activities – Dr. Hoffman**
- **Update on Board Goals and Targets Revision – Dr. Hoffman**
- **Update on Fall Staffing/Enrollment Activities – Ms. St. Gean**

CONSENT ITEMS:

ITEM NO.

- 1 APPROVAL OF THE JUNE 26, 2008
BOARD MINUTES**

Approve the minutes of the June 26, 2008 Board Meeting.
- 2 ACCEPTANCE OF GIFTS**

Accept gifts donated to the Center.
- 3 PAYROLL A WARRANT REPORT – JUNE, 2008**

Approve A Warrants issued for the month of June 1, 2008 through June 30, 2008 drawn in payment of salaries.
- 4 B-WARRANT REPORT – JUNE, 2008**

Approve B Warrant Registers #6001 - # issued during the month of June 1, 2008 through June 30, 2008.
- 5 B-WARRANTS ISSUED WITHOUT PURCHASE
ORDERS FOR JUNE 2008**

Approve the B-Warrants from Doc #071403 through #071456 for the period of June 1, 2008 through June 30, 2008 totaling \$29,583.82 have been issued since the last Board meeting of June 26, 2008 for items not issued on purchase orders.
- 6 APPROVE PERSONNEL ASSIGNMENT ORDERS**

Approve and ratify Personnel Assignment Orders #6434 – 6498 that were assigned since the last Board of Education meeting.
- 7 PURCHASE ORDER REPORT – JUNE, 2008**

Ratify purchase orders 7568 through 7585 for a total of \$36,154.13 have been issued since the last Board meeting of June 26, 2008 for miscellaneous supplies, services, and equipment. copies of the issued purchase orders are available for your information and review at the Board table.
- 8 REVOLVING CASH FUND – JUNE, 2008**

Approve the Revolving Cash Fund checks written for the month of June 2008.
- 9 SoCal ROC RECOGNITION ACCOUNT – JUNE 2008**

Approve the SoCal ROC Recognition Account for the month of June 2008.

**10 APPROVE COURSE OUTLINES
(Submitted under separate cover)**

Approve the following Course Outlines:

New
Symphony Orchestra

Revised
A+ Certification
Advanced Video Game Design
EMT
Dental Assisting
Medical Assisting Modules
Silkscreen Production Art
Veterinary Assistant

11 APPROVE AFFILIATION AGREEMENTS

Approve On-the-Job training site Affiliation Agreements for the SoCal ROC programs listed:

**Avalon Dental Care, Curtis Couch, DDS,
Susan Sheets, DDS,, Larry Rubin DPM,
El Segundo Dental Arts, Manhattan Beach Orthodontics
Afshin Doostan, DDS, Wade Sayden, DDS**

12 CONTRACTUAL AGREEMENTS

**Approve contractual agreements between SoCal ROC and agencies named below
To provide educational services to students in the designated programs:**

Redstone College	Airframe and Powerplant Mechanics
Redstone College	Construction Management
American University of Health Sciences	Pharmacy Technician

13 LEASE AGREEMENT

Approve facilities lease agreement between Manhattan Beach Unified School District and SoCal ROC for 2008-09 school year.

14 NOTIFICATION OF E-WASTE DISPOSAL

Approve disposal of inventory no longer suitable for Center.

15 UPDATED JOB DESCRIPTIONS FOR MAINTENANCE DEPARTMENT

Approve updated job descriptions for Lead Skilled Maintenance Worker, Skilled Maintenance Worker, and Custodial/Groundskeeper.

16 AGREEMENT WITH SPENCE AND SONS

Approve agreement with Spence and Sons for SoCal ROC website development and maintenance.

MOTION TO APPROVE CONSENT ITEMS 1 THROUGH 16

ACTION

Move:___ Second:___ Vote:___

PERSONNEL – No items

BUSINESS SERVICES

1. Approve Construction Company for Modernization Project Building “A”

ACTION

2. Approve Resolution 07-2008-01 Temporary Borrowing of Funds

ACTION

GENERAL – No items

BOARD MEMBERS’ REMARKS

SUPERINTENDENT’S REMARKS

CLOSED SESSION

Adjourn to Closed Session

Move:___ Second:___ Vote:___

**1. Pending Litigation – District Legal Counsel, Eric Bathen
Irvine v. Southern California Regional Occupational Center Case No. 364584**

2. Superintendent’s Evaluation

Any action taken in closed session will be reported out in open session.

Adjourn to Open Session

Move:___ Second:___ Vote:___

Adjourn Meeting

Move:___ Second:___ Vote:___